



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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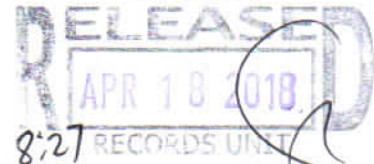


April 16, 2018

**MEMORANDUM TO:**

Chief Education Supervisors, CID and SGOD  
Secondary School Heads  
Officers-in-Charge  
Public and Private Schools

DIVISION OF CITY SCHOOLS  
MARIKINA



**35<sup>TH</sup> ANNUAL ROTARY NCR TRIBUTE TO HIGH SCHOOL VALEDICTORIAN**

Attached is Regional Letter No. 142, s. 2018 dated April 10, 2018 re: *35<sup>th</sup> Annual Rotary NCR Tribute to High School Valedictorian* on April 21, 2018, 1:00 PM at Harbor Tent, Sofitel Hotel, contents of which is self-explanatory, for information and appropriate action.

Wide dissemination of this Memorandum is desired.

*For:*

**SHERYLL T. GAYOLA**

Officer-in-Charge  
Office of the Schools Division Superintendent

*By:*

  
**JANET S. CAJUGUIRAN**

Education Program Supervisor  
OIC, Office of the Schools Division Superintendent



**Republika ng Pilipinas**  
*(Republic of the Philippines)*  
**KAGAWARAN NG EDUKASYON**  
*(DEPARTMENT OF EDUCATION)*  
**PAMBANSANG PUNONG REHIYON**  
*(NATIONAL CAPITAL REGION)*  
**Daang Misamis, Bago Bantay, Lungsod Quezon**  
*(Misamis St., Bago Bantay, Quezon City)*

Department of Education  
 National Capital Region  
 RECORDS AND PUBLICATION UNIT

**RELEASED**

By: \_\_\_\_\_  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_

April 10, 2018  
 DIVISION OF CITY SCHOOLS  
 MARIKINA


**RECEIVED**  
 12 APR 2018  
 RECORDS UNIT  
 11:00

TO: **Schools Division Superintendents**

Dear Sir/ Madam:

Attached is a letter dated April 2, 2018 signed by Herminio Salazar Jr., Rotary Club of Downtown Manila, and John Angelo Ramos, Rotaract Club of RCDM Scholars, **re: 35<sup>th</sup> Annual Rotary NCR Tribute to High School Valedictorian**" on April 21, 2018, 1:00 PM at Harbor Tent, Sofitel Hotel, contents of which is self-explanatory, for information and appropriate action.

Very truly yours,

  
**WILFREDO E. CABRAL**  
 Officer-In-Charge  
 Office of the Regional Director

Incl.: As stated.

Regional Letter No.: 142, s. 2018



**ROTARY CLUB OF DOWNTOWN MANILA**  
 Rotary International District 3810  
 R.I. Club I.D. No. 16962  
 Meets every Thursday 12:30 noon at the Malate Crown Plaza



Chartered May 23, 1979

RI Theme RY 2017-2018

**Club Officers**  
 RY. 2017-2018

**HERMINO SALAZAR JR.**  
 President

**BRECHARD UYKEE**  
 Secretary

**ADRIAN CHAN**  
 Treasurer

**DANILO SY**  
 Sgt. - at- Arms

**LUCENITO TAGLE**  
 Legal Adviser

**Club Directors**  
 RY. 2017-2018

**MARCELINO DY NING JR.**  
 Club Administration

**ARSENIO ONG**  
 Membership

**JARDINE BAUTISTA**  
 Public Relation

**BENJAMIN PINEDA**  
 ServiceProjects

**WILLIE YU**  
 Rotary Foundation

**ADRIAN CHAN**  
 Ex-Officio

**WILLIE YU**  
 RCDM Charitable Foundation  
 Chairman

**JOHNNY ARUEGO**  
 Past District Governor

**JUANITO VENTURA**  
 Past District Governor

**RCDM**

Telephone # (02) 523-0564  
 E-mail Address:  
[rcdowntownmanila@yahoo.com](mailto:rcdowntownmanila@yahoo.com)  
 Office Address: Suite 502-503  
 Malate Crown Plaza, 558  
 M.Adriatico Cor. San Andres St.  
 Malate, Manila

2<sup>nd</sup> April 2018

**MR. WILFREDO E. CABRAL**  
 OIC  
 Office of the Regional Director  
 Department of Education

Department of Education  
 National Capital Region  
 MONITOR AND PUBLICATION UNIT  
 [Stamp]

By: [Signature]  
 Date: APR 10 2018 Time: 10:20

**Dear Dr. Cabral,**

Greetings from Rotary!

The Rotary Club of Downtown Manila (RCDM) and the Rotaract Club of RCDM Scholars will be holding the "35th Annual Rotary NCR Tribute to High School Valedictorians" on **21<sup>st</sup> April 2018 (Saturday), 1:00 PM at the Harbor Tent, Sofitel Hotel located at CCP Complex Roxas Blvd Brgy. 76, Pasay, 1300 Metro Manila.** For the past thirty-three years, this event has recognized the dedication, efforts, and sacrifices of high school valedictorians in the National Capital Region.

This event is free of charge on the part of the valedictorian, who is entitled to bring one (1) official escort (either a parent or the high school principal). He or she will receive the Rotary Gold Medal, Scroll of Excellence, Rotary Tribute Certificate, and the Rotary Tribute Bag, as well as raffle prizes during the event.

We are also inviting you to join us in this momentous occasion. Likewise, we seek your assistance to disseminate information regarding this event to all high schools in the National Capital Region. Attached to this letter is the letter addressed to the high school principals and the pre-registration form to be accomplished by the valedictorian.

Please feel free to contact Ms. Beatriz Decena for any questions or concerns at 0926-1528601.

We are hoping for your favorable response. Thank you very much.

Yours in Rotary Service,

[Signature]

**GP HERMINIO SALAZAR JR.**  
 Rotary Club of Downtown Manila

[Signature]

**GP JOHN ANGELO RAMOS**  
 Rotaract Club of RCDM Scholars



Chartered May 23, 1979

# ROTARY CLUB OF DOWNTOWN MANILA

Rotary International District 3810

R.I. Club I.D. No. 16962

Meets every Thursday 12: 30 noon at the Malate Crown Plaza



R.I. Theme RY2017-2018

2<sup>nd</sup> April 2018

## Club Officers

RY. 2017-2018

HERMINO SALAZAR JR.  
President

BRECHARD UYKEE  
Secretary

ADRIAN CHAN  
Treasurer

DANILO SY  
Sgt. - at- Arms

LUCENITO TAGLE  
Legal Adviser

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Ex-Officio

WILLIE YU  
RCDM Charitable Foundation  
Chairman

JOHNNY ARUEGO  
Past District Governor

JUANITO VENTURA  
Past District Governor

## RCDM

Telephone # (02) 523-0564

E-mail Address:

[rcdowntownmanila@yahoo.com](mailto:rcdowntownmanila@yahoo.com)

Office Address: Suite 502-503

Malate Crown Plaza, 558

M. Adriatico Cor. San Andres St.

Malate, Manila

Office of the Principal/Director/Directress

Public / Private Senior High Schools

National Capital Region, Metro Manila

Re: "Invitation to Senior High School Valedictorian"

Dear School Principal/Director/Directress:

### *Greetings from Rotary!*

We are happy to inform you that the **Rotary Club of Downtown Manila (RCDM)** will be holding the **35<sup>th</sup> annual "ROTARY TRIBUTE TO NCR SENIOR HIGH SCHOOL VALEDICTORIANS"** on Saturday, 21<sup>st</sup> April, 2018, 1:00 PM at the Harbor Tent, Sofitel Hotel located at CCP Complex Roxas Blvd Brgy. 76, Pasay, 1300 Metro Manila.

During this momentous occasion, **RCDM** is once again inviting and honoring the National Capital Region (NCR) Senior High School Valedictorians- the "*crème de la crème*" of this year's senior high school graduates both from the public and the private schools. In addition to the **Rotary Gold Medals, Scrolls of Excellence, Tribute Certificates, and Rotary Tribute Backpack** filled with gift items that will be awarded to the honorees, other valuable major prizes will also be raffled off to the participants and chance for the deserving to apply for a **Rotary College Scholarship Grant** that will be made available by **RCDM Charitable Foundation, Inc.**

For the past 3 decades, this "**Service to Youth**" project of **RCDM**- a major avenue of service of Rotary International, has always been a successful affair in terms of motivation, inspiration, and challenges to our youth; and in terms of attendance for the valedictorians, parents and school officials and representatives. This success has been greatly attributed to the support, cooperation and encouragement of the high school principals. On this note, may we again request for your assistance in disseminating the **2018 Rotary Tribute** to your this year prospective valedictorian.

This affair is completely **free-of-charge** to high school valedictorian who is entitled to bring one (1) official escort who shall have a separate *reserved* seat in the Ballroom *gallery section*. However, other companions of the valedictorian are welcome to attend and will be allowed entrance into the Ballroom once the program is about to start. In the meantime, they will be requested to temporarily wait at the foyer outside the Ballroom. Two (2) self-service coffee, tea & snack counters will be set-up in the gallery section. High school Principals are requested to **pre-register** their valedictorians and advise them to report in their respective **senior high school uniform** with their senior high school ID proudly displayed to facilitate proper identification and verification.

Attached herewith is the "**Pre-Registration Form**" which shall be accomplished and e-mailed to [rcdowntown.tribute@gmail.com](mailto:rcdowntown.tribute@gmail.com), or faxback to **RCDM** at 523-0564. Please advise the honoree to be at event venue at least **ONE HOUR** before the program starts. Registration counters shall open at 11:30 AM.

Please feel free to call Ms. Beatriz Decena for any questions or concerns at 0926-1528601.

Yours in Rotary Service,

HERMINO SALAZAR JR.

WILLIE YU

# ROTARY CLUB OF DOWNTOWN MANILA

Rotary International District 3810, Philippines

PRINTED ON 印刷 11:31AM 15MAR18

## "2018 TRIBUTE PRE-REGISTRATION FORM"

35th Rotary Tribute to NCR Senior High School Valedictorian

21st April 2018, 1:00 P.M. Sofitel Hotel

Valedictorian Name:		Gender:		Birth date:	
Address:		Phone:		Mobile:	
High School Name:		Phone:			
Address:		Fax:			
E-mail Address:		Total No. of Senior High School Population:			
No. of Grade 12 Students:		No. of Grade 12 Sections:			
Principal/O.I.C.:		Mobile:			
Submitted by:		Date:			

### Reminders to High School Principal & Batch 2018 Valedictorian

1	This TRIBUTE Pre-Registration Form should be duly accomplished and e-mailed or faxed back to RCDM as soon as possible but not later than <b>04 April 2018</b> to enable your school Valedictorian on the day of the Tribute to claim the pre-registered "Name Tag" thru the <i>express lane</i> by presenting their High School ID at the <b>Pre-Registered Counter</b> on Saturday, 21st April 2018 at the <b>Harbor Tent, Sofitel Hotel</b> starting <b>12:00 PM</b> foregoing the queuing for "On-site" Registration.
2	If the high school concerned is unable to pre-register for and in behalf of the school Valedictorian, please allow the Valedictorian to bring this TRIBUTE Pre-registration Form duly accomplished together with the High School ID, and proceed to the "On-site" Registration Counter on 21st April 2018 located at the lobby of the <b>Harbor Tent, Sofitel Hotel</b> . Failure to present this TRIBUTE Pre-registration Form, the Valedictorian will be required to show proof of being a Valedictorian and to present a <b>Certification</b> issued by the High School Principal. <i>This is a tedious process as the Valedictorian may no longer be accorded a seat in The Ballroom &amp; Tribute Backpack.</i>
3	Valedictorian must report in their high school uniform with the <b>School ID</b> prominently displayed.
4	Valedictorian after being issued a "Name Tag" must proceed to <b>the Harbor Tent</b> which will open its door at exactly 12:00 noon, and must be in their assigned seat not later than 12:45 PM as the Tribute orientation will promptly start at exactly <b>1:00PM</b> .
5	Hotel meal will be served to valedictorian seated at their assigned table in The Ballroom which are numbered consecutively, and are reserved and designated exclusively for "Valedictorians" only.
6	Valedictorian can bring their parent, guardian, school principal, or adviser to attend the Tribute but only one (1) "Escort" is entitled to a reserved seat with self-service coffee, tea, & snack but no sit-in meal service.
7	Beside the official Escort, extra companions are welcome to witness the occasion and will be allowed entry but NO meal service and snack will be provided by Rotary or the Hotel. Likewise no seat is assured.

**This Pre-registration Form once duly accomplished should be e-mailed or faxed back to:**

**A.** E-mail to: [redowntown.tribute@gmail.com](mailto:redowntown.tribute@gmail.com) **B.** Fax to: 523-0564 (This fax is an Auto-fax server)

Note:

Within 3 days a RCDM "Tribute Confirmation Receipt" will be sent back to the High School acknowledging either the "e-mailed" or "fax-in" Pre-registration Form to be followed by a Text Message indicating the Pre-Registered No. of the Valedictorian. **Kindly resend Pre-Registered Form if said "Receipt" or "Text" is not received.**