



National Capital Region
SCHOOLS DIVISION OFFICE
Marikina City

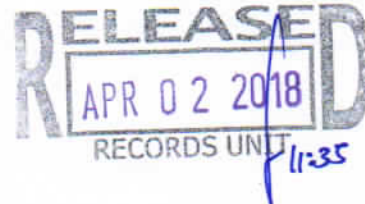
Shoe Ave. , St., Sta. Elena, Marikina City

March 28, 2018

MEMORANDUM TO:

Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-In-Charge
Public and Private Schools


DIVISION OF CITY SCHOOLS
MARIKINA



Attached is a letter from *Mr. Aaron Paul V. Blanca*, Marketing Associate of Global Career Access Training Institute, Inc. dated March 20, 2018 re: **Career Orientation Seminars and Scholarship Exams**, content of which is self-explanatory, for your information.

Participants of public schools shall be subject to the no disruption of classes in compliance to DepEd Order No. 9, s. 2005.

Please be guided accordingly.


SHERYLL T. GAYOLA

Officer-In-Charge
Office of the Schools Division Superintendent



GLOBAL CAREER ACCESS TRAINING INSTITUTE, INC.

3/F Manahan Bldg. 2, No. 78 Gen. Luna St. Ampid 1, San Mateo, Rizal

Tel. No.: (632) 8712437

Email: global.career.access@gmail.com

March 20, 2018

To Whom It May Concern,

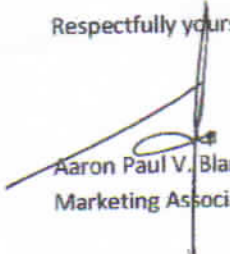
Greetings!

First of all, we would like to thank you for your kind advocacy to always put education at its finest. We are writing this letter to request for a letter of endorsement addressed universally to all Public High School Principals for us to start conducting free Career Orientation Seminars and scholarship exams in their Grade 10 and Grade 12 classes during their most convenient time and preferred date, as long as it would not interfere with their regular class schedules. We are aware of our promotional limitations and interference like all other schools who want to give career talks to your schools, which is why a simple and kind letter from your office would be of great help to us in coordinating our schedules with the various Principals.

We are looking forward for your favorable response with this request.

Thank you and God bless.

Respectfully yours,



Aaron Paul V. Blanca
Marketing Associate

EMPOWERING THE FILIPINOS FOR GLOBALLY COMPETITIVE FUTURE