



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

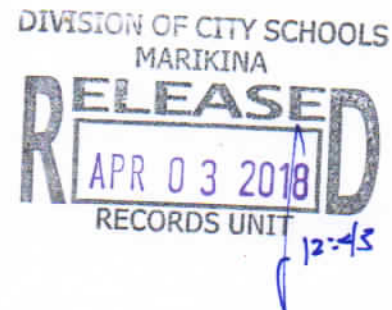
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March 27, 2018

**MEMORANDUM TO:**

Chief Education Supervisors – CID and SGOD  
Elementary and Secondary School Principals  
Officers-In-Charge  
Public Schools  
All Concerned



**SUBMISSION OF ERF OF TEACHERS FOR AUTOMATIC UPGRADING**

All School Heads are instructed to indorse to this Office all pertinent documents for **AUTOMATIC UPGRADING to Teacher II (those who have served for 20 years)** of all concerned.

Deadline of submission is April 4, 2018.

For immediate compliance.

  
**SHERYLL T. GAYOLA**  
Officer In-Charge

Office of the Schools Division Superintendent