



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
 NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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April 24, 2018

**MEMORANDUM TO:**

Chief Education Supervisors, SGOD and CID  
 Elementary and Secondary School Principals  
 Officers-In-Charge  
 Public Schools

DIVISION OF CITY SCHOOLS  
 MARIKINA

**RELEASED**  
 APR 25 2018  
 RECORDS UNIT 9:49

Relative to the Division Memorandum No. 96, s. 2018 dated April 4, 2018, re: Division Oplan Balik Eskwela Information & Action Center (OBEIAC) and 2018 Oplan Balik Eskwela for School Year 2018-2019 shall run from May 21-June 8, 2018, the following schools are recognized for submitting their local School Oplan Balik Eskwela Information and Action Center (SOBEAIC) on or before April 11, 2018 as stipulated in the said memorandum as follows:

Name of School (Elementary)	Date Submitted	Name of School (Secondary)	Date Submitted
Kalumpang ES	April 11, 2018	San Roque NHS	April 10, 2018
Sto. Niño ES	April 11, 2018	Marikina Heights HS	April 11, 2018
Malanday ES	April 11, 2018	Parang HS	April 11, 2018
Parang ES	April 12, 2018	Tañong HS	April 11, 2018
Barangka ES	April 19, 2018	Barangka NHS	April 13, 2018
Concepcion Integrated School	April 20, 2018	Jesus Dela Peña NHS	April 16, 2018
		Malanday NHS	April 18, 2018
		Marikina Science HS	April 20, 2018

The schools are reminded to implement the following:

- Set-up help desk to accommodate walk-in concerns;
- Set-up hotlines to receive calls, text messages, fax messages, and e-mails on complaints, requests and suggestions from parents, students and other concerned citizens; and
- Update/submit daily reports to the Division Office following the template for monitoring and evaluation purposes.

Date	Name of Complainant	Nature of Complaint	Action Taken

Immediate and wide dissemination of the Memorandum is desired.

  
**SHERYLL T. GAYOLA**

Officer-In-Charge  
 Office of the Schools Division Superintendent