



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

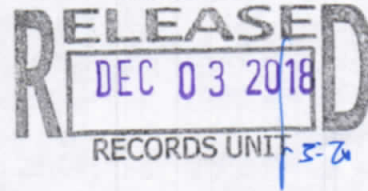
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MEMORANDUM TO:

Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Public and Private Schools

DIVISION OF CITY SCHOOLS
MARIKINA



**POST EVALUATION ACTIVITY
OF 2018 DIVISION PALARO**

Please be informed of a post evaluation activity of all chairpersons of working committee, Tournament Managers, Assistant Tournament Managers/Chief Umpires and Winning Head Coaches regarding the 2018 Division Palaro and preparations for the upcoming NCR Palaro on December 5, 2018 from 2:00 p.m. onwards at Marikina Elementary School, for information and guidance of all concerned.

Hereunder is the flow of the activity:

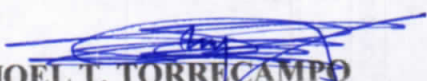
- **Part 1. Evaluation Activity** 2:00 p.m.-3:00 p.m. (Working Committee, Tournament Manager, Chief Umpire)
- **Part 2. Assessment and Submission of Official Entry List** 3:00 pm- 5:00 pm (Chief Umpire, Winning Coaches)

Please excuse all concerned teachers on the said dates. Necessary arrangement should be made regarding class schedules of concerned teachers to avoid disruption of classes.

All winning head coaches are enjoined to bring their updated Training Plan and Official Entry List for approval.

Concerned school heads are highly enjoined to extend their cooperation to this endeavor

Immediate and wide dissemination of this Memorandum is desired.


JOEL T. TORRECAMPO
Officer-In-Charge
Office of the Schools Division Superintendent