



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

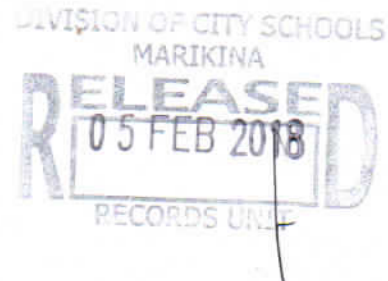
Shoe Ave., Sta. Elena, Marikina City  
+63 (02) 682-2472 / 682-3989 (CID) / 508-6113 (SGOD)  
<https://depedmarikina.ph> / (email) [sdo.marikina@deped.gov.ph](mailto:sdo.marikina@deped.gov.ph)



February 2, 2018

**MEMORANDUM TO:**

Chief Education Supervisors, SGOD & CID  
Elementary and Secondary School Principals  
Officers-In-Charge  
Public Schools only




**FUND RAISING PROJECT OF FPTAM**

Attached is a letter from Ms. Jeane Cruz – De Leon, FPTAM President, dated January 18, 2017, re: **fund-raising project through Raffle Tickets**, the content of which is self-explanatory, for information.

This is subject to the no-collection-policy as stated in Sec. 3 of Republic Act 5546 entitled “*An Act Prohibiting the Sale of Tickets and/or the Collection of Contributions for whatever Project or Purpose from Students and Teachers of Public and Private Schools, Colleges, and Universities*”

**NO tickets shall be allowed to be sold in schools.**

Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**  
Officer-in-Charge

Office of the Schools Division Superintendent



DepED

DIVISION OF MARIKINA CITY  
FEDERATION OF PARENTS-TEACHERS  
ASSOCIATION IN MARIKINA CITY



M. H. del Pilar St., Kalumpang, Marikina City

**FPTAM OFFICERS**

**JEANE CRUZ – DE LEON**  
*President*

**LEONARDO ARMADA JR.**  
*Vice President District I*

**CHRISTOPHER TECSON**  
*Vice President District II*

**CRISTINA SAMONTE**  
*Secretary*

**MA. FLORES CREDO**  
*Assistant Secretary*

**VIVIVAN VILLARUZ**  
*Treasurer*

**BERNARD DE CASTRO**  
*Auditor*

**LILYBETH DAQUIOAG**  
*Business Manager District I*

**CELIA TRIBIANA**  
*Business Manager District II*

**ROGELIO MERCADO**  
*P.I.O District I*

**LORENZO SANTOS**  
*P.I.O District II*

**BOARD MEMBERS**  
**IMELDA ALCANZO**  
**JOSE OLIVER**  
**CECILIA DELA CRUZ**  
**DON JUAN REYES**

**CONTACT NUMBERS:**  
0917 – 574 4726  
0923 – 738 8968

January 18, 2018

Dr. Sheryll Gayola, OIC  
School Division Superintendent  
Marikina City

Attention: Dr. Elizalde Q. Cena

LETTER OF INTENT

Dear Madam:

Greetings of Peace!

The Federation of Parents-Teachers Association in Marikina City will be holding a Gift-giving on March 11, 2018 at Marikina Elementary School. We shall treat 320 less fortunate children (10 students per school in our division) with amusement, food and give-away bags.

Being a partner of the Division for the welfare and concern of the students, a letter of consent will be sent to all the Beneficiary Schools with regards to the Ten (10) less fortunate students who will be attending the Gift-Giving.

At the same time, we shall be holding a fund-raising project through Raffle Tickets in which the less fortunate children and the GPTA will benefit from it. Tickets will be sold among the PTA members and outsiders and never to the students. The School Authorities will not have any liability except for the selection of the less fortunate students. Attach herewith is the mechanics for raffle.

It is with honor to inform you of this worthwhile event. If you have any queries, please contact us @0917-5744726.

Thank you very much. God bless

Sincerely yours,

JEANE CRUZ DE LEON  
FPTAM President

A-498  
DIVISION OF CITY SCHOOLS  
MARIKINA  
RECEIVED  
31 JAN 2018  
RECORDS UNIT  
10:50

## **MECHANICS FOR THE RAFFLE**

1. The beneficiary of the proceeds of this raffle are the GPTA and Public schools in Marikina and the Ten (10) less fortunate students who will attend the FPTAM gift giving on February 25, 2018 at Marikina Elementary School.
2. The raffle tickets will be drawn on February 25, 2018 during the FPTAM Gift giving.
3. Tickets will be sold at Ten Pesos (10Php) to the parents. Students are not required to buy tickets.
4. Ten percent will be given to the solicitor, Forty percent to the GPTA/School and the remaining. Fifty percent will remain to the FPTAM.
5. Prizes for the Raffle:

First Prize	-	1 pc. Electronic Bike
Second Prize	-	1 pc. Led Television Set, 32"
Third Prize	-	2 pcs. Washing Machine
Fourth Prize	-	3 pcs. Mobile Phone
Fifth Prize	-	4 pcs. Electric Fan
		5 pcs. Flat Iron

### **Raffle Guidelines**

1. Buyers must complete all information on the stub to make the ticket valid.
2. Winners must present 2 valid i.d. when claiming their prizes.
3. If a name is called more than once, the winner will be awarded with a bigger prize. Another ticket will be drawn for the smaller prize.
4. If the prize is unclaimed 60 days after the announcement of winners, it will be forfeited.