



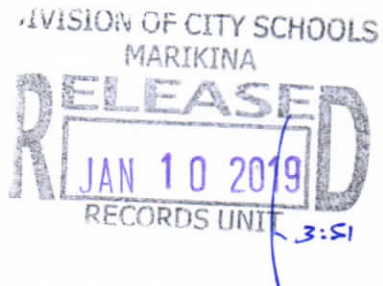
REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

Shoe Ave., Sta. Elena, Marikina City  
+63 (02) 682-2472 / 682-3989 (CID) / 369-9046(SGOD)  
<https://depedmarikina.ph> / (email) [sdo.marikina@deped.gov.ph](mailto:sdo.marikina@deped.gov.ph)



**MEMORANDUM TO:**


Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Principals  
Officers-in-Charge  
Public Schools Only



**ADDENDUM TO DIVISION UNNUMBERED MEMORANDUM  
DATED JANUARY 8, 2019 RE: MEETING ON THE PREPARATION  
OF THE ENHANCED SCHOOL IMPROVEMENT PLAN FOR 2019-2021**

In line with the **Meeting for the Preparation of the Enhanced School Improvement Plan on January 14, 2019**, the field is hereby informed of the attached additional schedule of meetings and activities.

Immediate and wide dissemination of this Memorandum is desired.

  
**JOEL T. TORRECAMPO**  
Officer-in-Charge  
Office of the Schools Division Superintendent

**MEETING ON THE PREPARATION OF THE ENHANCED SCHOOL  
IMPROVEMENT PLAN FOR 2019-2021**

**Presentation of Self-Evaluation Result and Review of E-SIP  
January 14, 15 and 17, 2019**

<b>Schedule</b>	<b>Participants</b>
January 14, 2019	<p><b>1. School</b> Elementary School Heads (No Proxy Allowed) and 2 members of School Planning Team</p> <p><b>2. SDO Personnel</b> OIC-SDS, CID and SGOD Chiefs, PSDSs, EPSs, SEPS, Planning Officer , DRRM and EPS II Social Mobilization EPS II M and E and Engineer</p>
January 15, 2019	<p><b>1. School</b> Secondary School Heads (No Proxy Allowed) and 2 members of School Planning Team</p> <p><b>2. SDO Personnel</b> OIC-SDS, CID and SGOD Chiefs, PSDSs, EPSs, SEPS, Planning Officer , DRRM and EPS II Social Mobilization EPS II M and E and Engineer</p>
January 17, 2019	<p><b>1. School</b> Elementary and Secondary School Heads (No Proxy Allowed) and 1 member of School Planning Team</p> <p><b>2. SDO Personnel</b> OIC-SDS, CID and SGOD Chiefs, PSDSs, EPSs, SEPS, Planning Officer, DRRM and EPS II Social Mobilization EPS II M and E and Engineer</p>

**MEETING ON THE PREPARATION OF ENHANCED SCHOOL IMPROVEMENT PLAN 2019-2021**  
**JANUARY 14,15 AND 17, 2019**

TIME	DAY 1 JANUARY 14, 2019	DAY 2 JANUARY 15, 2019	DAY 3 JANUARY 17, 2019
9:00-9:30	Preliminaries	Preliminaries	The SIP Development and Impelmentation Process Overview of the Cycle
9:30-9:45	<b>BREAKTIME</b>		
9:45-12:00	<b>Elementary</b> Presentation of the Results on E-SIP Self-Evaluation	<b>SECONDARY</b> Presentation of the Results on E-SIP Self-Evaluation	Review of Phase 1-3 *Preparing the School report Card
12:00-1:00	<b>LUNCH BREAK</b>		
1:00-2:00	<b>Elementary</b> Presentation of the Results on E-SIP Self-Evaluation	<b>SECONDARY</b> Presentation of the Results on E-SIP Self-Evaluation	SCHOOL REPORT CARD PRESENTATION
2:00-3:00	<b>BREAKTIME</b>		
3:00-3:30	GAP ANALYSIS CRITIQUING TECHNICAL ASSISTANCE (PSDS,EPS)	GAP ANALYSIS CRITIQUING TECHNICAL ASSISTANCE (PSDS,EPS)	SIP-CI PROCESS
3:30-5:00			

Prepared by:

*Maria Chona M. Sarmiento*  
**MARIA CHONA M. SARMIENTO**  
 SEPS- Planning and Research

Recommending Approval:

*Elisa O. Ceryeza*  
**ELISA O. CERYEZA**  
 Chief Education Program Supervisor  
 CID

*Elizalde O. Cerna*  
**ELIZALDE O. CERNA**  
 Chief Education Program Supervisor  
 SGOD

Approved by:

**JOEL T. TORRECAMPO**  
 Officer-in-Charge  
 Office of the Schools Division Superintendent