



National Capital Region
DIVISION OF CITY SCHOOLS
Marikina



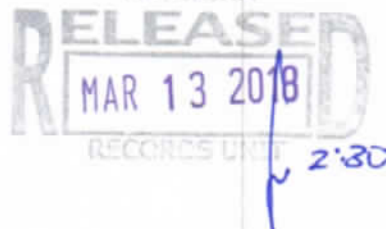
V. Gomez St., San Roque, Marikina City TeleFax.: 646-05-44 : 646-86-42

March 12, 2018

MEMORANDUM TO:

Chief Education Supervisors, SGOD & CID
Elementary School Principals
Secondary School Principals
Officers-In-Charge
Public Schools only

DIVISION OF CITY SCHOOLS
MARIKINA



ADOPT-A-SCHOOL PROGRAM PARTNERSHIP BUILDING SEMINAR

The field is hereby informed that the Schools Division Office will conduct a 2-day Adopt-A-School Program Partnership Building Seminar on March 26-27, 2018, 8:00AM to 5:00PM at E-Learning Center, Jesus Dela Peña National High School, Marikina City.

This activity aims to (a) strengthen school partnership and linkages program toward improved school operations, and to (b) build up senior high school students' immersion program through industry and school partnership.

Participants to this training are Adopt-A-School Program Coordinators of all public schools.

To further guide the participants in the seminar, please see attached enclosures.

- Enclosure No. 1 – Program of Activities
- Enclosure No. 2 – Technical Working Group

Transportation expense of the participants in the conduct of the activity shall be charged against school canteen funds subject to the usual accounting and auditing rules and regulations.

School heads are advised to arrange the class schedule of the concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA
Officer-in-Charge

Office of the Schools Division Superintendent *ts*

Enclosure No. 1

PROGRAM OF ACTIVITIES

Time	Activity	In-charge
DAY 1		
7:30am – 8:00am	Registration	Registration Committee
	Opening Program	Program Committee
8:00am – 8:30am	• National Anthem	
	• Doxology / Prayer	
	• Energizer	
	• Opening Remarks	
	• Message	
SESSION PROPER		
8:30am – 9:15am	The Partnership Strategic Framework of DepEd	Ms. Noemi Velario
9:15am – 9:30am	AM SNACKS	
9:30am – 12:00nn	<ul style="list-style-type: none"> ✓ Aligning Plans and Reinforcing Resource Generation <ul style="list-style-type: none"> ▪ Partnership Identification ▪ Stakeholder Analysis 	Ms. Elisha Dawn Mazon
12:00nn – 1:00pm	LUNCH	
1:00pm – 3:00pm	✓ Proposal Writing	Ms. Noemi Velario
3:00pm – 3:15pm	PM SNACKS	
3:15pm – 5:00pm	<ul style="list-style-type: none"> ✓ Networking <ul style="list-style-type: none"> ▪ Thrust-Building ▪ Visioning ▪ Common Ground ▪ Convergence 	Ms. Elisha Dawn Mazon
DAY 2		
7:30am – 8:00am	Registration	Registration Committee
	Opening Program	Program Committee
8:00am – 8:15am	• National Anthem	
	• Doxology / Prayer	
SESSION PROPER		
8:15am – 9:00am	<ul style="list-style-type: none"> ✓ Establishing Shared Ownership <ul style="list-style-type: none"> ▪ Communications ▪ Feedback ▪ Reporting 	Ms. Noemi Velario
9:00am – 9:15am	AM SNACKS	
9:15am – 10:30am	<ul style="list-style-type: none"> ✓ Recognizing and Celebrating Partnerships <ul style="list-style-type: none"> ▪ Identifying Partners Motivation ▪ Awards and Recognition 	Ms. Beverly Baby Albiento
10:30am – 12:00nn	<ul style="list-style-type: none"> ✓ Sustaining Partnerships <ul style="list-style-type: none"> ▪ Monitoring and Evaluation ▪ Oversight Structure / Role Delineation 	
12:00nn – 1:00pm	LUNCH	
1:00pm – 2:00pm	BRIGADA ESKWELA 2018 PREPARATIONS	Ms. Elisha Dawn Mazon
2:00pm – 5:00pm	Closing Ceremonies & Photo Session Closing Remarks	

Enclosure No. 2

**LEADERSHIP TRAINING
FOR SUPREME STUDENT GOVERNMENT (SSG) OFFICERS**

Executive Committee

Chairperson: Ms. Sheryll T. Gayola, OIC, Office of the SDS
Vice-Chairperson: Dr. Elizalde Q. Cena, SGOD Chief
Members: Dr. Elisa O. Cerveza, CID Chief

Working Committee

Over-all Chairperson: Ms. Noemi A. Velario, SEPS
Members: Ms. Beverly Baby Q. Albiento
Ms. Elisha Dawn D. Mazon

Committee	Name
Registration & Certificates	Ms. Mary Anne T. Flores
Program & Invitation	Mr. Reinan M. Ignacio
Documentation & Evaluation	Dr. Benjamin C. Cruz Jr.
Refreshments	Ms. Sarah Anne E. Palle