



National Capital Region
DIVISION OF CITY SCHOOLS
Marikina



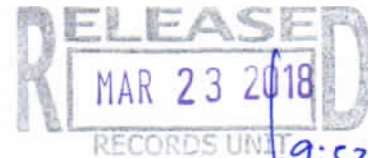
V. Gomez St., San Roque, Marikina City TeleFax.: 646-05-44 : 646-86-42

March 22, 2018

MEMORANDUM TO:

Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals'
Officers-In-Charge
Public Schools Only

DIVISION OF CITY SCHOOLS
MARIKINA



In adherence to RA No. 8525, otherwise known as the "Adopt a School Act (ASP) of 1998", this Office continuously provides an enhanced learning environment and resources which sought to increase students' achievement level and improve teachers' performance.

Relative thereto, all School Heads/Officers-In-Charge are hereby requested to submit ASP Quarterly Report on the following dates:

1 st Quarter	-	March 31
2 nd Quarter	-	June 30
3 rd Quarter	-	September 30
4 th Quarter	-	December 30

The date of submission for this quarter is on March 28, 2018 and every end of the quarter respectively. Please use the attached ASP templates on the submission of the aforementioned report. Include in the report any proof/document, e.g. Deed of Donation or Deed of Acceptance which proves that the grants were received from Non DepEd partners and other private organizations.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA

Officer-In-Charge

Office of the Schools Division Superintendent

Republic of the Philippines
 Department of Education
 EXTERNAL PARTNERSHIPS SERVICE
CONSOLIDATED QUARTERLY REPORT

Division: _____
 District: _____

PERIOD COVERED: _____

LEARNERS' AND TEACHERS' SUPPORT PACKAGE

TYPES OF DONATIONS	DONATION	PARTICULAR DONATION (Details of Donations)	RECIPIENT		QUANTITY	AMOUNT	PARTNERSHIP			DATE COMPLETED/TURNO VER	
			SCHOOL ID	NAME OF SCHOOL			PRIVATE SECTOR	LGU/NGAS	NGOs		INTERNATIONAL
1) School Supplies and Uniforms											
2) Wellness, Health and Nutrition	hearing aid										
	medical & dental check up										
	eye check up, eye glasses										
	feeding program (100 days)										
	vitamins, vaccination										
	anti-lice shampoo/treatment										
	Anti-dengue spray										
	feeding and kitchen paraphernalia										
	seeds for vegetables garden										
	planting utensils										
3) Financial Support											
	Financial Subsidy										
4) Training and Skills Development											
	Seminar-Workshop										
	Orientation programs										
	study tour, benchmarking										
	field trips										
	scholarship programs										
5) Teaching and Learning Aids and Devices											
	Reference and supplementary reading materials										
	manipulatives (toy, flash cards, posters, board games, etc)										
	Other learning aids and devices										
	TOTAL										

Prepared by: _____

Submitted by: _____

- 1. Deed of Donation
- 2. Deed of Acceptance

School ASP Coordinator

School Principal

* Please attached the following documents:

CONSOLIDATED QUARTERLY REPORT

Division: _____
 District: _____

PERIOD COVERED: _____

LAST MILE LEARNERS' SUPPORT PACKAGE

TYPES OF DONATIONS	DONATION	PARTICULAR DONATION (Details of Donations)	RECIPIENT		QUANTITY	AMOUNT	PRIVATE SECTOR	PARTNERSHIP			DATE COMPLETED/TURN OVER
			SCHOOL ID	NAME OF SCHOOL				LGU/NGAS	NGOS	INTERNATIONAL	
Kartong Klasmum											
Lighted PH											
		<i>solar panels and lamps</i>									
Pedals and Paddles											
		<i>bikes</i>									
		<i>boats</i>									
Others											
		TOTAL									

* Please attached the following documents:

1. Deed of Donation
2. Deed of Acceptance

Prepared by: _____

Submitted by: _____

 School ASP Coordinator

 School Principal

CONSOLIDATED QUARTERLY REPORT

Division: _____
 District/School: _____

PERIOD COVERED: _____

SENIOR HIGH SCHOOL PROGRAM SUPPORT PACKAGE

TYPES OF DONATIONS	DONATION	PARTICULAR DONATION (Details of the donations)	RECIPIENT		QUANTITY	AMOUNT	PRIVATE SECTOR	PARTNERSHIP			DATE COMPLETED/TURN OVER	
			SCHOOL ID	NAME OF SCHOOL				LGU/NGAS	NGOs	INTERNATIONAL		
1) Use of Facilities	computer laboratories											
	Life Science Laboratory											
	Chemistry Laboratory											
	Physical Science Laboratory											
	Music/Dance Studio/Room											
	Library											
	Tech Voc facilities and laboratories											
	School buildings/classroom											
	2) Professional Services and Expertise	lecturer										
		resource speakers										
3) Equipment, materials, machines	audiovisual equipment											
	multimedia materials											
	Basic Science equipment											
	mechanics science equipment											
	sports equipment											
	Tech voc equipments (sewing machines, kitchen and culinary, baking, handicraft, Industrial arts, etc.)											
4) Land and real Property												
5) Financial Support												
TOTAL												

Prepared by: _____

Submitted by: _____

School ASP Coordinator _____

School Principal _____

- * Please attached the following documents:
 1. Deed of Donation
 2. Deed of Acceptance