



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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March 5, 2018

MEMORANDUM TO:

Chief Education Supervisors, CID and SGOD,
Elementary and Secondary School Principals
Officers-in-Charge
Public and Private Schools

DIVISION OF CITY SCHOOLS
MARIKINA



REGULAR COURSE (BATCH 1) OFFERED BY SEAMEO RECSAM

Attached is Regional Unnumbered Memorandum dated February 12, 2018 re: **Regular Course (Batch 1) Offered by SEAMEO RECSAM for Fiscal Year 2018-2019** on July 2-27, 2018, content of which is self-explanatory, for information.

Wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA

Officer-In-Charge
Office of the Schools Division Superintendent

By:


ELISA O. CERVEZA

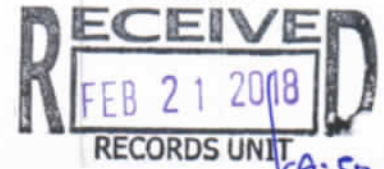
Chief Education Supervisor, CID
OIC-Office of the Schools Division Superintendent



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

DIVISION OF CITY SCHOOLS

MARIKINA



Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT

RELEASED

By: [Signature]
Date: 12 FEB 2018 Time: 3

MEMORANDUM

TO : Schools Division Superintendents

FROM : OFFICE OF THE REGIONAL DIRECTOR

SUBJECT : Regular Course (Batch 1) Offered by SEAMEO RECSAM for Fiscal Year 2018-2019 (July 2-27, 2018)

DATE : February 12, 2018

1. Attached is Memorandum DM-CI-2018-00034 dated January 29, 2018, from Lorna Dig Dino, Undersecretary for Curriculum and Instruction, Department of Education, DepEd Complex, Meralco Avenue, Pasig City re: **Regular Course (Batch 1) Offered by SEAMEO RECSAM for Fiscal Year 2018-2019**, contents of which are self-explanatory, for information and appropriate action.
2. Immediate dissemination of this Memorandum is desired.

[Signature]
WILFREDO L. CABRAL
Officer-In-Charge
Office of the Regional Director

Inc.: as stated
clmd-mgp

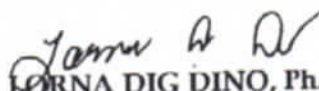


Undersecretary for Curriculum and Instruction

MEMORANDUM
DM-CI-2018-00234

Scholarship Advisory No. 03, s. 2018

TO : Regional Directors
Schools Division Superintendents
Heads of Public Elementary and Secondary Schools

FROM : 
LORNA DIG DINO, Ph.D.
Undersecretary for Curriculum and Instruction

SUBJECT : Regular Course (BATCH 1) Offered by SEAMEO RECSAM for
Fiscal Year 2018-2019 (2-27 July 2018)

DATE : 29 January 2018

The SEAMEO RECSAM announces its regular courses for Senior Educators and teacher trainers of SEAMEO member countries for Fiscal Year 2018-2019 (2-27 July 2018):

Course Code	Course Title	Deadline of Submission of Requirements	Number of Scholarships Available
RC-SS-143-1	Fostering Higher Order Thinking Skills in Secondary Education	23 March 2018	Two (2) slots
RC-PM-143-2	Enhancing Primary Mathematics Teaching and Learning through Professional Learning Community	23 March 2018	Two (2) slots

Member countries are welcome to send fee-paying participants for the above courses (see item 5.0 for conditions). Application for places could be made earlier through telephone call or e-mail at director@recsam.edu.my. An official letter may be sent to Director, SEAMEO RECSAM, Jalan Sultan Azlan Shah, 11700 Gelugor, Penang, Malaysia.

The qualifications required for the course participants are described in Annex B (Regular Courses for Fiscal Year 2018-2019 (Batch 1), 2-17 July 2018).

The nominated participants must:

1. Be in good health both physically and mentally and certified medically fit in order to complete the course (Applicants must submit his/her medical certificate together with the application form);
2. Be considered as a nominee only upon receipt of the duly completed application form of the nominees;
3. Submit a photocopy of the front page of their passport with their particulars clearly printed; and
4. Complete the application forms in duplicate copies. Completed application forms, scholar agreement, medical report, photocopy of international passport and other relevant documents of the nominated candidates must be sent to RECSAM before the deadline given.

All other required documents must be submitted via email at neap.pdd@deped.gov.ph on or before the stated deadline.

The application form and other details of the program are enclosed in this memorandum. For further inquiries and clarifications, you may contact the DepEd Scholarship Secretariat at (02) 633-9455 or thru email at neap.pdd@deped.gov.ph.

Immediate dissemination of and appropriate action for this memorandum is desired.

- Annex A: List of Requirements*
- B: Course description for fiscal year 2018/2019 (Batch 1)*
 - C: Application Form*
 - D: Medical Report Form*
 - E: Scholar Agreement*
 - F: Checklist for the documents to be submitted to SEAMEO RECSAM*
 - G: Scholarship Contract*

LIST OF REQUIREMENTS

A. Qualifications

- a. Filipino citizen
- b. Must have rendered at least two (2) years of service in the government (DepEd) at the time of nomination
- c. Must hold a permanent appointment at the organization nominating him/her
- d. Must have obtained at least a *Very Satisfactory* performance rating for two (2) consecutive period preceding the nomination
- e. Must have no pending administrative and/or criminal case
- f. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course applied for
- g. Must have no pending nomination for scholarship in another program/course
- h. Must have already rendered the required service obligation for a scholarship previously enjoyed
- i. Must meet the position level, age, education and experience required and specified by the donor country/organization/course
- j. Must have a good command of the English language (spoken and written)
- k. Physically and medically fit to travel
- l. Must have above average ICT skills
- m. Not an expectant mother

B. Documentary

- a. Endorsement from RO and SDO
- b. Detailed and updated Curriculum Vitae
- c. Letter of Application addressed to the donor organization
- d. Nomination Letter from the Regional Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)
- e. Statement of present actual duties and responsibilities relevant to the course/program, signed by the immediate supervisor
- f. Personal Data Sheet
- g. Service record
- h. Performance rating for two (2) consecutive rating periods immediately preceding the nomination
- i. Medical certificate of physical fitness issued by a physician from a recognized accredited health institution but not the same institution where the applicant is presently employed
- j. Certification that the applicant has no pending application for scholarship under another program signed by the immediate supervisor
- k. Certification of no pending administrative and/or criminal case signed by the applicant's respective legal / administrative officer
- l. Photocopy of Valid Passport (2 copies)
- m. Signed *Scholarship Contract*