



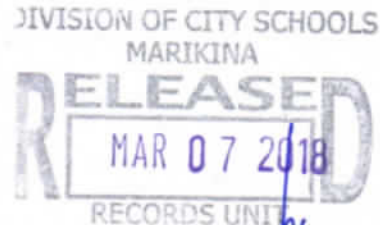
National Capital Region  
**SCHOOLS DIVISION OFFICE**  
**Marikina City**

*Shoe Ave. , St., Sta. Elena, Marikina City*

March 5, 2018

**MEMORANDUM TO:**

Chief Education Supervisors, CID and SGOD  
Secondary School Principals  
Officers-In-Charge  
Public Schools



Attached is a letter from *Ms. Mariflor Meñez Uber*, Assistant Vice President for Marketing of National College of Business and Arts (NCBA) dated February 21, 2018 re: **Providing Career Guidance to all Grade 10**, content of which is self-explanatory, for your information and appropriate action.

Please be guided accordingly.

For:

**SHERYLL T. GAYOLA**

Officer-In-Charge

Office of the Schools Division Superintendent

By:

  
**ELISA O. CERVEZA**

Chief Education Supervisor, CID

OIC, Office of the Schools Division Superintendent

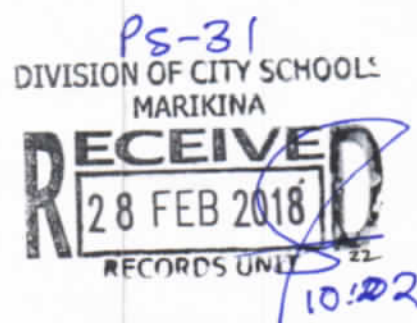


# NATIONAL COLLEGE OF BUSINESS AND ARTS

994 Aurora Blvd., Cubao, Quezon City • Tel. Nos.: 913-87-87 Loc. 160 to 163 • Loc. 112 Zipcode 1109

February 21, 2018

**Ms. Sheryll T. Gayola**  
Officer In-charge  
Office of Schools Division  
Shoe Avenue Sta. Elena, Marikina City



Dear Madam:

Warm greetings from the National College of Business and Arts (NCBA)!

For over five decades, NCBA is known for giving quality education to students pursuing undergraduate programs particularly in Business Administration and Accountancy as our flagship among others. Hence, we are also pleased to announce that since the launching of the K-12 program we offer Academic track with ABM and GAS strands for the Senior High School.

With this regard, NCBA would like to partner with you in your undertakings in providing career guidance to all the grade 10 completers as well as the senior high school graduating students.

Moreover, we are asking for a permission to allow our school representatives to participate to your different school's career activities. We believe that through this endeavor we can provide the students with proper insights on making the right choice for their future.

We are more than willing to entertain clarifications or questions regarding this proposal, please feel free to contact us on the numbers listed below.

Thank you very much and we are looking forward for a favorable response on this matter.

Sincerely,

**Ms. Mariflor Meñez Uber**

Assistant Vice President for Marketing

[muber@ncba.edu.ph](mailto:muber@ncba.edu.ph)

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Guidance Center: (02) 913-8785 to 87 Loc. 173

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