



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

Shoe Ave., Sta. Elena, Marikina City  
+63 (02) 682-2472 / 682-3989 (CID) / 508-6113 (SGOD)  
<https://depedmarikina.ph/> / (email) [sdo.marikina@deped.gov.ph](mailto:sdo.marikina@deped.gov.ph)



DIVISION OF CITY SCHOOLS  
MARIKINA



March 5, 2018

**MEMORANDUM TO:**

Chief Education Supervisors-CID and SGOD  
Elementary and Secondary School Principals  
Officers-In-Charge  
Public Schools  
All Concerned

**SCHOOLS DIVISION OFFICE-MARIKINA CITY PERSONNEL WHO WILL SERVE  
AS SUPERVISING EXAMINER IN THE CONDUCT OF THE CAREER SERVICE  
EXAMINATION-PEN AND PAPER TEST (CSE-PPT)**

In connection with the conduct of the Career Service Examination-Pen and Paper Test (CSE-PPT) to be held on March 18, 2018 in various schools in Metro Manila, you are hereby authorized to attend a briefing on **March 7, 2018, 9:00 a.m. at the 6/F Learning and Capacitating Room, CSC-NCR, 25 Kaliraya St. Doña Josefa, Banawe, Quezon City.**


Please see attached **letter of DR. JUDITH A. DONGALLO-CHICANO, Director IV, CSC-NCR.**

Please be guided accordingly.

For:

**SHERYLL T. GAYOLA**  
Officer-In-Charge  
Office of the Schools Division Superintendent

By:

  
**ELISA O. CERVEZA**  
Chief Education Supervisor, CID  
Officer-In-Charge  
Office of the Schools Division Superintendent

March 2, 2018

**Dr. SHERYLL P. GAYOLA**

OIC – Schools Division Superintendent  
Schools Division Superintendent  
Schools Division Office – Marikina City  
Shoe Avenue, Sta Elena, Marikina City

**THRU: Personnel Division**

Dear **Dr. Gayola**:

This refers to interested Schools Division Office – Marikina City personnel who will serve as test administrator in the conduct of the Career Service Examination-Pen and Paper Test (CSE-PPT) to be held on **March 18, 2018** in various schools within Metro Manila.

In this connection, we confirm the assignment as Supervising Examiner as follows:

<b>Name</b>	<b>SCHOOL ASSIGNMENT</b>
<b>NORMA C VELASQUEZ MYLEEN M GACUYA DORIS R JASME VIOLETINA J ASUNCION</b>	<b>Marikina High School</b> 78 Cepeda St, Marikina City
<b>RUEN P LOMO ARVIN H CULALA GAY ANN V MEGO ALMA B CASTAÑO OLIVE R LOMIBAO</b>	<b>Marikina Elementary School</b> 12 Florencio Paz St, Sta Elena, Marikina City
<b>ELENETTE B MAALA</b>	<b>Concepcion Integrated School Secondary Level</b> 805 J.P. Rizal St, Concepcion Uno, Marikina City
<b>ARACELI D DY</b>	<b>Sta Elena High School</b> W. Paz St. Sta. Elena, Marikina City
<b>IRENE E SANCHEZ</b>	<b>Tañong High School</b> Lopez Jaena St, Tañong, Marikina City

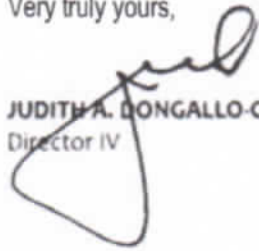
They shall be entitled to an honorarium of **One Thousand Two Hundred Pesos (Php 1,200.00)**.

May we request issuance of an Office Order signed by the head of the personnel department designating the above mentioned personnel as Supervising Examiner. Said Office Order shall be submitted to the Examination Services Division (ESD) not later March 6, 2018. Moreover, please allow them to attend a briefing on **March 7, 2018**, 9:00 a.m. at the 6/F Learning and Capacitating Room, CSC-NCR, 25 Kaliraya St. Doña Josefa, Banawe, Quezon City.

For coordination purposes, please get in touch with Ms. Evangelina D. Prado or Ms. Ma. Teresa Cruz-Lunod through telephone number 781-5878.

Thank you.

Very truly yours,



**JUDITH A. DONGALLO-CHICANO**  
Director IV