



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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March 7, 2018

**MEMORANDUM TO:**

Chief Education Supervisors, CID and SGOD  
Secondary School Principals  
Officers-In-Charge  
Public Schools only

DIVISION OF CITY SCHOOLS  
MARIKINA



**ORIENTATION OF MIRIAM COLLEGE SENIOR HIGH SCHOOL**

Attached is a letter from **MR. HERBERT C. JANUBAS**, Assistant Principal, Miriam College Adult Education Unit, Katipunan Ave. Loyola Heights Quezon City dated February 28, 2018 requesting audience from Grade 10 students of public high school of the Division of Marikina City on March 13, 2018, 9:00 am to 12:00 nn at Sto. Nino Elementary School Social Hall, contents of which is self-explanatory, for information and appropriate action.

Each secondary school is expected to send at least ten (10) students who are likely to enroll in Miriam College with the guidance counselor / advocates or at least one teacher to accompany them.


Students who will be attending the said activity must have the parents' permit.

Immediate and wide dissemination of this Memorandum is desired.

For:

**SHERYLL T. GAYOLA**  
Officer-In Charge  
Office of the Schools Division Superintendent

By:

  
**ELISA O. CERVEZA**  
Chief Education Supervisor, CID  
OIC, Office of the Schools Division Superintendent



**Miriam College**  
ADULT EDUCATION UNIT

February 28, 2018

**MS. SHERYLL T. GAYOLA**  
OIC-Schools Division Superintendent  
Division of Marikina  
Marikina City

Dear Ms. Gayola,

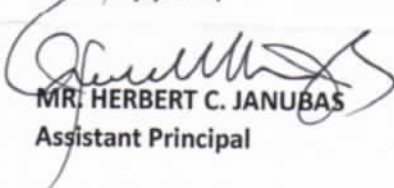
Warm greetings!

As the school year ends, we have started the process of our preparations for SY 2018-2019. Early on we would like to know the number of students coming to us next year. Because of this, we would like to request an audience with the Grade 10 students of the Division of Marikina City who might be interested to take their Senior High School with us. We request that this will be held on **Monday, March 12, 2018 or March 13, 2018, preferably in the morning, if possible.**

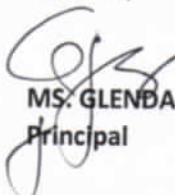
At present, we are very happy with our group of Senior High School Students about 60% of them come from your Division. We are very confident that we have provided them with a holistic program which will prepare them for college work or employment. We are very grateful for the partnership that our school and the Division of Marikina City have established.

Thank you for your positive response on this matter.

Sincerely yours,

  
**MR. HERBERT C. JANUBAS**  
Assistant Principal

Noted by:

  
**MS. GLENDA R. VILLANUEVA, M.A.**  
Principal

