



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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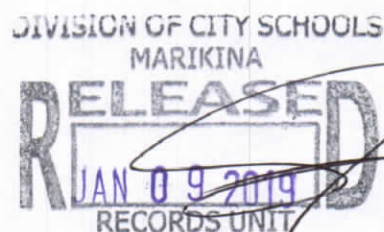
January 8, 2019

DIVISION MEMORANDUM

No. 010, s. 2019

**DESIGNATIONS OF SUPERVISORS/PRINCIPALS (MENTOR)
AND PRINCIPAL PASSERS (MENTEE)**

TO: Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Heads
Officers-in-Charge
All Concerned
Public Schools



1. The field is hereby informed that in the exigencies of the service, the following Supervisors/Principals (Mentors) and Principal Passers (Mentees) are hereby designated/assigned in the following schools effective January 10, 2019 until such time revoked by the undersigned:

| SCHOOL | SUPERVISOR / PRINCIPAL (MENTOR) | PRINCIPAL PASSER (MENTEE) |
|---------------------|--|---------------------------|
| Concepcion IS – SL | Dr. Nancy Suegay | Dr. Gemo Parajas |
| H. Bautista ES | Ms. Anna Japone / Mr. Manuel Franco | Mr. Wilfredo Padua |
| Marikina ES | Ms. Remia Ricabar | Ms. Sherry Ann Hernandez |
| Nangka HS | Mr. Galcoso Alburo | Mr. Hadji Tejada |
| Barangka NHS | Ms. Mita Abergos | Ms. Felisa Paz-Muñoz |
| Concepcion ES | Ms. Zenaida Munar | Ms. Mylene Gacuya |
| Fortune HS | | Mr. Mark Castro |
| St. Mary ES | | Ms. Amabelle Santiago |
| Sto. Niño ES | | Ms. Mila Casilao |
| Kalumpang ES | | Ms. Hilda Tardecilla |
| San Roque NHS | Mr. Freddie Viernes | Ms. Glenda Trinidad |
| Jesus dela Peña NHS | Mr. Joseph Santos | Mr. Antonio Andres |
| Tañong HS | Ms. Nerissa Estrella | Ms. Marina Mingoy |
| Fortune ES | Ms. Annalli Salazar | Ms. Jennifer David |
| Malanday ES | Dr. Aizaleen Garchitorea | Ms. Maritoni Cabacungan |
| Nangka ES | Ms. Maribeth Rosario | Ms. Reingelyn Donato |

Maka-Diyos, Makatao, Makakalikasan at Makabansa

2. The turn-over of property and money responsibilities of the concerned school officials should take place in the presence of Mr. Claro L. Capco, Administrative Officer V, Ms. Ivy R. Ruallo, OIC-Accounting Unit and Ms. Anna Marie Exequiel, Administrative Officer IV – Supply Office on the following schedule:

| JANUARY 10, 2019 | |
|---|---------------------|
| TURN-OVER & WELCOME PROGRAM FOR THE OICs and MENTEES | |
| TIME | SCHOOL |
| 9:00 AM – 10:00 AM | Fortune HS |
| 10:00 AM – 11:00 AM | Concepcion IS-SL |
| 11:00 AM – 12:00 NN | H. Bautista ES |
| 12:00 NN – 1:00 PM | Nangka HS |
| 2:00 PM – 3:00 PM | Marikina ES |
| JANUARY 10, 2019 | |
| WELCOME PROGRAM FOR THE MENTEES | |
| TIME | SCHOOL |
| 3:00 PM – 4:00 PM | San Roque NHS |
| 4:00 PM – 5:00 PM | Jesus dela Peña NHS |

| JANUARY 11, 2019 | |
|--|---------------|
| WELCOME PROGRAM FOR THE MENTEES | |
| TIME | SCHOOL |
| 9:00 AM – 10:00 AM | Tañong HS |
| 10:00 AM – 11:00 AM | Barangka NHS |
| 11:00 AM – 12:00 NN | Concepcion ES |
| 12:00 NN – 1:00 PM | Malanday ES |
| 1:00 PM – 2:00 PM | Nangka ES |
| 2:00 PM – 3:00 PM | Fortune ES |

3. Immediate and wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Officer-in-Charge

Office of the Schools Division Superintendent