



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

Shoe Ave., Sta. Elena, Marikina City  
+63 (02) 682-2472 / 682-3989 (CID) / 369-9046(SGOD)  
<https://depedmarikina.ph/> / (email) [sdo.marikina@deped.gov.ph](mailto:sdo.marikina@deped.gov.ph)



July 10, 2018

**DIVISION MEMORANDUM**

No. 172, s. 2018

**SUBMISSION OF REPORT ON TEACHER AUDIT**

To: Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Heads  
Officers-In-Charge  
Public Schools Only

This is to inform the field on the submission of report on **Teacher Audit** in **hard** and **soft** copy to [deped\\_planning\\_unit@yahoo.com](mailto:deped_planning_unit@yahoo.com) or [doris.jasme@deped.gov.ph](mailto:doris.jasme@deped.gov.ph) on or before **July 12, 2018**.

The template can be accessed using the link: [bit.ly/NCRTeacherReq2018](https://bit.ly/NCRTeacherReq2018) with the filename: **SDO\_School\_Teacher\_Requirements.xls**

Immediate and wide dissemination of this Memorandum is desired.

For:

**SHERYLL T. GAYOLA**

Officer-In-Charge

Office of the Schools Division Superintendent

By:

**CLARO L. CAPCO**

Administrative Officer V

OIC, Office of the Schools Division Superintendent

**Ref: Division Unnumbered Memorandum dated July 9, 2018 (Emergency Meeting)**