

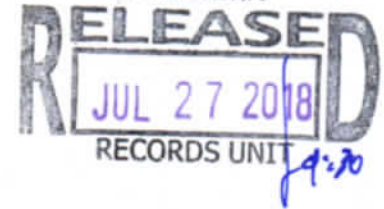


REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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DIVISION OF CITY SCHOOLS  
MARIKINA



July 26, 2018

**DIVISION MEMORANDUM**

No. 184, s. 2018

**SUBMISSION OF LIST OF PARTICIPANTS FOR REMEDIAL  
CLASSES IN MATHEMATICS**


**TO:** Chief Education Supervisors, CID and SGOD  
Elementary Schools Heads  
Officers-In-Charge  
Public Schools

1. Please be informed that the **Remedial Program for Mathematics for Grades 4, 5 and 6**, this SY 2018-2019 will **start on August 1, 2018** and will **end on October 30, 2018**. Remedial classes will be done on **opposite sessions at least four (4) hours a week**. Parents' permit is required because pupils will have to extend their time in school.
2. In line with this, all elementary school heads must select the best and dedicated math teachers in their school. School math coordinators must orient their trainers on the details of the training. The following data must be submitted to the Division Math Supervisor:
  - a. List of 30 grade 4 pupils, 30 grade 5 pupils and 30 grade 6 pupils
  - b. List of trainers (grade 4, 5, and 6)
  - c. Schedule of class remediation
  - d. Pretest questionnaire and pretest result
  - e. Monthly Accomplishment Report
  - f. Monthly Daily Time Record (DTR) signed and validated by the School Head
  - g. Posttest questionnaire and posttest result
3. Immediate and wide dissemination of this Memorandum is enjoined.

For:

**SHERYLL T. GAYOLA**  
Officer-In-Charge  
Office of the Schools Division Superintendent

By:

  
**ELISA O. CERVEZA**  
Chief Education Supervisor, CID  
OIC, Office of the Schools Division Superintendent