



National Capital Region
DIVISION OF CITY SCHOOLS
Marikina



V. Gomez St., San Roque, Marikina City TeleFax.: 646-05-44 : 646-86-42

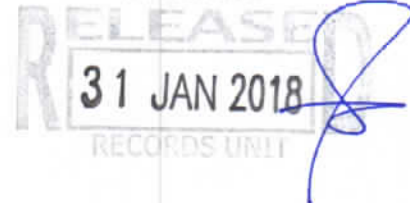
January 29, 2018

DIVISION MEMORANDUM

No. 23, s. 2018

**CONDUCT OF MASS TRAINING OF GRADE 1 TEACHERS ON
MULTI-FACTOR ASSESSMENT TOOL (MFAT)**


TO: Chief Education Supervisors, CID and SGOD
Elementary School Principals
Officers-In-Charge
Public Schools only



- Attached is Regional Unnumbered Memorandum dated January 21, 2018 re: **Conduct of Mass Training of Grade 1 Teachers on Multi-Factored Assessment Tool (MFAT) on February 1-5, 2018 at Icon Hotel Timog Avenue Quezon City** content of which is self-explanatory, for information and appropriate action.
- The following are AUTHORIZED to attend in the said undertaking.

NAME	DESIGNATION	SCHOOL/ OFFICE
DR. JOSEFINO DL. LU	PUBLIC SCHOOLS DISTRICT SUPERVISOR	SCHOOLS DIVISION OFFICE
MS. MA. CRISTINA BUBAN	GRADE 1 TEACHER	CONCEPCION INTEGRATED SCHOOL
MS. SHARO CALMA	GRADE 1 TEACHER	CONCEPCION ELEMENTARY SCHOOL
MS. JANET ALCOBER	GRADE 1 TEACHER	MARIKINA ELEMENTARY SCHOOL
MS. FE IBANAG	GRADE 1 TEACHER	H. BAUTISTA ELEMENTARY SCHOOL
MS. GLENDA KATUBIGAN	GRADE 1 TEACHER	KALUMPANG ELEMENTARY SCHOOL
MS. JOYCE ANN PAROJINOG	GRADE 1 TEACHER	STO. NIÑO ELEMENTARY SCHOOL
MS. MA. VICTORIA VILLANUEVA	GRADE 1 TEACHER	PARANG ELEMENTARY SCHOOL
MS. YAMCY SERWELAS	GRADE 1 TEACHER	SSS VILLAGE ELEMENTARY SCHOOL
MS. LARA MAE SABALVORO	GRADE 1 TEACHER	NANGKA ELEMENTARY SCHOOL
MS. MAY VENUS SUMAHIT	GRADE 1 TEACHER	MALANDAY ELEMENTARY SCHOOL
MS. LOVELYN OLOROSISIMO	GRADE 1 TEACHER	FORTUNE ELEMENTARY SCHOOL
MS. JUDITH GIGATARAS	GRADE 1 TEACHER	SAN ROQUE ELEMENTARY SCHOOL
MS. MARILIS DE LOS SANTOS	GRADE 1 TEACHER	BARANGKA ELEMENTARY SCHOOL
MS. EMILY PILLAJERA	GRADE 1 TEACHER	L. VICTORINO ELEMENTARY SCHOOL
MS. MARIROSE ADORIO	GRADE 1 TEACHER	KAPT. MOY ELEMENTARY SCHOOL

- Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA
Officer-In-Charge

Office of the Schools Division Superintendent

PLEASE
RETURN TO CEMD



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

RECORDS AND PUBLICATION UNIT

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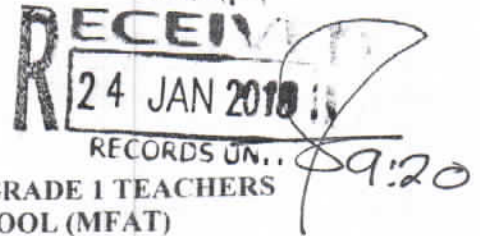
By: [Signature]
Date: 21 JAN Time: 4

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : [Signature]
WILFREDO E. CABRAL
Officer-In-Charge
Office of the Regional Director

SUBJECT : CONDUCT OF MASS TRAINING OF GRADE 1 TEACHERS
ON MULTI-FACTOR ASSESSMENT TOOL (MFAT)

DATE : January 21, 2018



1. The Department of Education-National Capital Region, through Curriculum and Learning Management Division, will conduct the Mass Training of Grade 1 Teachers on Multi-Factor Assessment Tool (MFAT) on February 1-5, 2018 at Icon Hotel, Timog Avenue, Quezon City.
2. The above activity aims to:
 - Capacitate grade 1 teachers on the use of multi-factored assessment tools.
 - Ensure the proper conduct of MFAT in every SDOs.
 - Prepare and submit accurate report on mass training of grade 1 teachers on MFAT.
3. Participants of this activity are grade 1 teachers from 16 divisions.
4. All participants are requested to observe the following:
 - Registration Time is 10:00-12:00 AM of the day. First meal and last meal will be lunch.
 - Participants listed will be accommodated, while in case of replacement please submit endorsement letter signed by the schools Division Superintendent.

- The activity is a live-in training, all participants are strictly advised to stay in the venue for the whole duration of the seminar.
 - Participants are also requested to bring laptop and USB, extension cord, permanent markers (2 pcs.), scissors, Elmer's glue (big), paste, crayons (double), used folders (6 long), used brown envelop (6 long).
5. Trainers and management team staff are advised to be in the venue in the afternoon before day 1 for the orientation/simulation.
 6. Participants and Management staff shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled Update Guidelines on the Grant of Vacation Service Credits for Teachers. On the other hand, non-teaching personnel, including management staff shall be provided with Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management Division (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
 7. Attached is the list of Training Management Team, number of slots per division and confirmation sheet to be submitted on or before January 26, 2018 or email at maretadel@yahoo.com. For inquiry you may call Dr. Roland Montes, EPS-ESP/SPED/Guidance 09202878841 smart or 09163399832 globe.

**LIST OF MFAT TRAINING MANAGEMENT TEAM
AND NUMBER OF SLOT PER DIVISION**

REGIONAL IN-CHARGE:

- Roland D. Montes EPS, ESP/SPED/Guidance
- Marita D. Aquino EPS, MAPEH/SPA/SPS
- Juanito Valencia Staff

TRAINERS/FACILITATORS:

1. Amcy M. Esteban EPS – Pre-Elementary & Private Education Services, Manila
2. Liliosa B. Palce SPED Coordinator/Kinder/ESP/Guidance, Muntinlupa
3. Rosalie Condes PSDS SPED/Inc. Ed, Pasay
4. Ma. Teresita Pangan EPS Kinder/SPED, Valenzuela
5. Mary Ann Rondaris EPS-SPED/Kinder, Quezon City
6. Josefino Lou PSDS SPED, Marikina
7. Jhona c. Indiano -Pasig
8. Delia A. Mangaong -Pasig
9. Zyril P. Baylon – Pasig
10. Magdalena S. Rosopa San Juan City
11. Joanne L. Gella San Juan
12. Joey Jimenez – Caloocan
13. Milagros Cabatic – TAPAT
14. Perlita M. Ignacio – Pasig
15. Gina S. Ong – Malabon
16. Arlyn Brigola – Paranaque
17. Felices P. Tagle -Las Pinas
18. Eloisa P. Sanchez – Navotas
19. Marife Arias - Mandaluyong

No. of Slots per Division

Caloocan	25	Navotas	14
Las Pinas	14	Pasay	15
Makati	15	Pasig	25
Malabon	15	Paranaque	14
Mandaluyong	14	San Juan	9
Manila	25	Quezon City	25
Marikina	15	Taguig/Pateros	15
Muntinlupa	15	Valenzuela	15

