



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

Shoe Ave., Sta. Elena, Marikina City
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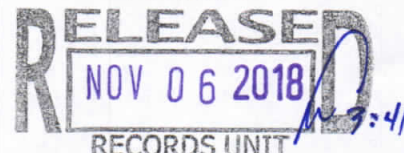
November 5, 2018

DIVISION MEMORANDUM

No. 260 s. 2018

To: Chief Education Supervisors – CID and SGOD
Elementary and Secondary School Principals
Officers-In-Charge
Public Schools
All Concerned

DIVISION OF CITY SCHOOLS
MARIKINA



**COMPOSITION OF THE HUMAN RESOURCE
MERIT PROMOTION AND SELECTION BOARD (HRMPSB)**

1. Pursuant to CSC Memorandum Circular No. 14, s. 2018, the Human Resource Merit Promotion and Selection Board (HRMPSB, SDO- Marikina City shall be composed as follows:

A) FOR SECOND LEVEL POSITIONS

Chairperson: **ELISA O. CERVEZA**
Chief Education Supervisor

Members: **HEAD OF THE SCHOOL WHERE THE VACANCY EXISTS
OR HIS/HER DESIGNATED ALTERNATE**

CLARO L. CAPCO
Administrative Officer V

MA. CORAZON V. ADRIANO
Education Program Specialist
(Alternate Representative)

BIENVENIDO A. BARZANA
President, MCFPST, Inc.

GREGORIO G. MANALLO
Business Manager, MCFPST, Inc.
(Alternate Representative)

ARACELI D. DY
Administrative Officer IV
(HRMO)

JOVITA CONSORCIA F. MANI
Education Program Specialist,
(Alternate Representative)

ALTERNATE SPECIALIST

B) FOR FIRST LEVEL POSITIONS:

Chairperson: **ELISA O. CERVEZA**
Chief Education Supervisor

Members: **HEAD OF THE SCHOOL WHERE THE VACANCY EXISTS
OR HIS/HER DESIGNATED ALTERNATE**

CLARO L. CAPCO
Administrative Officer V

BIENVENIDO N. CONTAPAY
Administrative Officer IV, Records
(Alternate Representative)

JANICE DE B. DE GUZMAN
Administrative Assistant II
Secretary, NEU (Marikina)

CRISELIA C. HILARIO
Administrative Assistant III
(Alternate Representative)

ARACELI D. DY
Administrative Officer IV
(HRMO)

LOVELYN LORAIN T. REGIO
Administrative Assistant III
(Alternate Representative)



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ALTERNATE SPECIALIST

MINUTES TAKER:

CAMILLE EUNICE S. CARMONA
Administrative Assistant II

RACHELLE ANN C. CRUZ
Administrative Aide VI
(Alternate)

2. Immediate and wide dissemination of this Memorandum is desired.


JOEL T. TORRECAMPO

Officer-In-Charge
Office of the Schools Division Superintendent