



National Capital Region
DIVISION OF CITY SCHOOLS
Marikina



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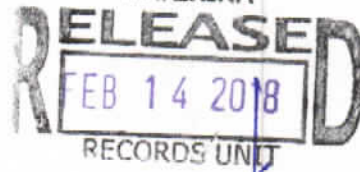
February 14, 2018

DIVISION MEMORANDUM

No. 36, s. 2018

TO: Chief Education Supervisors, SGOD & CID
Secondary School Principals
Officers-In-Charge
Public Schools Only

DIVISION OF CITY SCHOOLS
MARIKINA



**DIVISION ACTION RESEARCH WORKSHOP/WRITESHOP FOR
SELECTED SHS TEACHERS AND DEPARTMENT HEADS**

1. The field is hereby informed that the Schools Division Office will conduct a 2-day **Workshop/Writeshop** for **SHS Master Teachers and Department Heads** on **February 27-28, 2018** from 8:00 A.M. to 5:00 P.M venue to be announced.
2. This activity aims to :
 - foster a culture of research
 - review/understand and use appropriate research methods/designs, and statistical procedures; and
 - write/produce action research that will improve the effectiveness of practices in management, supervision and instruction as well as addressing problems and issues in their school.
3. Participants to this writeshop are as follows:
 - One Master Teacher for SHS
 - Three Department Heads for the 17 secondary schools
4. Relative to this, each school is required to prepare five titles on priority research areas as indicated in DepEd Order 39, s. 2016.
5. To further guide the participants in the training, please see attached enclosures
 - Enclosure No.1 Training Matrix
 - Enclosure No.2 Technical Working Group
 - Enclosure No.3 List of Participants
6. Attendance to this activity is a must.
7. Immediate and wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA
Officer-in- Charge
Schools Division Superintendent

By:


ADORA S. MARCELO
Public Schools District Supervisor

OIC, Office of the Schools Division Superintendent

Character and Excellence

SCHOOLS DIVISION OFFICE-MARIKINA CITY

*DIVISION ACTION RESEARCH WORKSHOP/WRITESHOP FOR
SHS Master Teachers and Department Heads*

February 27-28, 2018

TRAINING MATRIX

RESOURCE SPEAKER: DR. ELISA O CERVEZA – Chief Education Supervisor, CID

TIME	DAY 1	DAY 2
8:00-8:30	REGISTRATION	
8.30-9:00	Opening Program	
9:15-12:00	Research Agenda (DepEd Order No. 39, s. 2016) Research management Guidelines – BERF-Orientation	Session 4: Methodology Data Analysis
9:45 - 10:00	A.M. SNACKS	
10:00-11:00	Session 1: Identifying Research Problem, Writing the Research Title	Session 5 Action Research Work Plan and Timelines
11:00-12:00		
12:00 – 1.00	LUNCH	
1:00-3:00	Session 2: Session 3: Writing the Context and Rationale	WORKSHOP/WRITESHOP
3:00-3:15	P.M. SNACKS	
3:15 – 4:00	Session 3: Formulating the Research Questions	Output Presentation
4:00-5:00		Closing Program

SCHOOLS DIVISION OFFICE-MARIKINA CITY

**DIVISION ACTION RESEARCH WORKSHOP/WRITESHOP FOR
SHS Master Teachers and Department Heads**

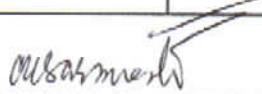
February 27-28, 2018

Executive Committee: Ms. Sheryll T. Gayola, Research Consultant
Dr. Elizalde Q. Cena, Chairperson
Dr. Elisa O. Cerveza, Vice-Chairperson

TECHNICAL WORKING COMMITTEE

Over-all Chairperson: Ms. Maria Chona M. Sarmiento, Research Coordinator

PROGRAM AND INVITATION	Ms. Doris R. Jasme
SOUNDS AND TECHNICAL	ICT
REGISTRATION	Ms. Analiza Molina
REFRESHMENTS	Ms. Sarah Pal
FINANCE	Member: Ms. Richie Ignacio and Ms. Ivy Ruallo
DOCUMENTATION/ Evaluation	Dr. Benjamin C. Cruz
CERTIFICATES	Ms. Elisha Dawn D. Mazon
MASTER OF CEREMONY	Mr. Sunny T. Cortes
MANAGEMENT OF LEARNINGS	Dr. Noemi A. Velario

Prepared by: 
MARIA CHONA M. SARMIENTO
SEPS- Planning and Research

Approved by: **ELIZALDE Q. CENA**
Chief Education Supervisor

Noted:

SHERYLL T. GAYOLA
OIC, SDS

SCHOOL	NAME
BNHS	Maria Paz S. Calingasan
	Alexander M. Estanislao
KNHS	Ramon S. Rodriguez
	Cecilia A. Dimayuga
	Claudia S. Ayroso
SNNHS	Marie Aiellen S. Lagarde
	Emelito James D. Evangelio
	Rosalinda S. Endaya
JDPNHS	Benedicto M. Tabilas
	Salvacion J. Adona
	Bielynda C. Daelo
	Jane Ethel S. David
SEHS	Mark Joan SB. Rempillo
	Kendra Fe I Adordionisio
	Olive R. Lomibao
	Alma B. Castaño
MNHS	Melanie S. Mutia
	Mary Jane A. Se
	Roland C. Taro
MSHS	Marina G. Mingoy
	May F. Villanueva
	Cecilio S. Volante III
	Ronald E. Escorpiso
SRNIIS	Farolito S. Arbiol Jr.
	Eduardo M. Aguilar
	Christlie Rose R. Reyes
	Victoria C. Navallo
TIIS	Angelica L. Ramos
	Mylene W. Viray
	Sonny D. Sablayan
	Cristina C. Sanchez
MHS	Maritess M. Bendoy
	Nadia C. Ignacio
	Lolita G. Navera
	Editha B. Cajilig
PHS	Eunice P. Songcuyauon
	Alexander T. Malones
	Edna R. Francisco
	Rosanna A. Lagan
CIS-SL	Gemma P. Soncja
	Victor P. Rebosada
FIIS	Henry C. Cereza
	Joefrey F. Robles
NHS	Star Angel F. Opiana
	Dunhill Jan E. Elmido
	Lourdes B. Guyong
	Catherine C. Balanga
	Ma. Lorena A. Gayla