



National Capital Region
DIVISION OF CITY SCHOOLS
Marikina

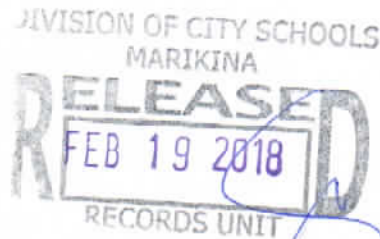


V. Gomez St., San Roque, Marikina City TeleFax.: 646-05-44 : 646-86-42

February 17, 2018

DIVISION MEMORANDUM

No. 38, s. 2018



**SUBMISSION OF STUDENTS-AT-RISK OF DROPPING OUT (SARDO) AND
PUPILS-AT-RISK OF DROPPING OUT (PARDO) FOR S.Y. 2017-2018**


To: Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Heads
Officers-In-Charge
Public Schools Only

All schools are hereby requested to submit the SARDO and PARDO for S.Y. 2017-2018 not later than February 23, 2018 to identify the major risk factors which prevent school age students from completing formal education and determine appropriate interventions for students/pupils-at-risk of dropping out.

Please see the enclosed template for your reference.

Immediate and wide dissemination of this Memorandum to the field is highly desired.

For: **SHERYLL T. GAYOLA**
Officer-In-Charge
Office of the Schools Division Superintendent

By: 
ELIZALDE Q. CENA
Chief Education Supervisor, SGOD
OIC, Office of the Schools Division Superintendent

Enclosure: As stated.

Department of Education
National Capital Region
SDO Marikina
List of Students/Pupils-at-Risk of Dropping Out (SARDO/PARDO)

Date: _____

No.	Name of Students/Pupils	Grade & Section	Gender	Birthday	Age	Reason/s	Interventions made	Remarks
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Prepared by:

Submitted by:

Principal