



National Capital Region
SCHOOLS DIVISION OFFICE
Marikina City

Shoe Ave., St., Sta. Elena, Marikina City

February 21, 2018

DIVISION MEMORANDUM

No. 46, s. 2018

CONDUCT OF REGIONAL MASS TRAINING OF TEACHERS ON SPECIAL EDUCATION

TO: Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-In-Charge
Public Schools only

DIVISION OF CITY SCHOOLS
MARIKINA

RELEASED
FEB 21 2018
RECORDS UNIT

1. Attached is Regional Unnumbered Memorandum dated January 31, 2018 re: **Conduct of Regional Mass Training of Teachers on Special Education on March 5-9, 2018 at Tagaytay Royale, Buck State, Alfonso Cavite**, content of which is self-explanatory, for information and appropriate action.
2. The following are **AUTHORIZED** to attend in the said undertaking.

NAME	DESIGNATION	SCHOOL/ OFFICE
DR. JOSEFINO DL. LU	PSDS	SCHOOLS DIVISION OFFICE
MS. ZENaida S. MUNAR	PSDS	SCHOOLS DIVISION OFFICE
MR. FREDDIE VIERNES	SCHOOL HEAD	SAN ROQUE NAT. HIGH SCHOOL
MS. NICA GIGANTONE	Teacher	SAN ROQUE NAT. HIGH SCHOOL
MS. SHERRY ANN DOLDOL	Teacher	MARIKINA ELEMENTARY SCHOOL
MS. IMELDA SANTOS	Teacher	CONCEPCION ELEMENTARY SCHOOL
MS. JANE FARIÑAS	Teacher	SAN ROQUE ELEMENTARY SCHOOL
MS. MERCY CHIRAL ABARRA	Teacher	BARANGKA ELEMENTARY SCHOOL
MS. LILO JASOJASO	Teacher	BARANGKA NAT. HIGH SCHOOL
MS. MARIETA LIM	Teacher	SAN ROQUE NAT. HIGH SCHOOL
MS. SARAH FLORES	Teacher	STO. NIÑO NAT. HIGH SCHOOL
MS. SALVE CERDEÑA	Teacher	TAÑONG HIGH SCHOOL
MR. PATRICK LACUNSA	Teacher	FORTUNE HIGH SCHOOL
MS. PERPETUA REBUA	Teacher	CONCEPCION INTEGRATED SCHOOL-SL
MS. LORENA MALIWAT	Teacher	NANGKA HIGH SCHOOL
MS. MARY GRACE BALATBAL	Teacher	MARIKINA HEIGHTS HIGH SCHOOL

3. All participants to this activity are requested to observe the following:
 - Registration time is 10:00-12:00 NN on the first day, first and last meal will be lunch.
 - The activity is a live-in training, all participants are strictly advised to stay in the venue for the whole duration of the seminar.
 - Participants are also requested to bring laptop, USB and extension cord.

4. Transportation and other incidental expenses relative to this activity is charged to MOOE/ School Local Fund subject to usual accounting rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA

Officer-In-Charge

Office of the Schools Division Superintendent

By:


CLARO L. CAPCO

Administrative Officer V 

OIC, Office of the Schools Division Superintendent




Republic of the Philippines
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

NUJL
Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT
RELEASED

By: _____
Date: 12 FEB 2018 Time: 10

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : 
WILFREDO E. CABRAL
Officer-In-Charge
Office of the Regional Director

SUBJECT : **CONDUCT OF REGIONAL MASS TRAINING OF TEACHERS
ON SPECIAL EDUCATION**

DATE : **January 31, 2018**

1. The Department of Education-National Capital Region, through Curriculum and Learning Management Division shall conduct the Mass Training of Teachers on SPED on February 26 to March 2, 2018 for the grade 1 teachers and March 5-9, 2018 for the grade 7 teachers, at Tagaytay Royale, Buck Estate, Alfonso Cavite.
2. The above activity aims to:
 - Equipped regular teachers on the new policy guidelines for learners with special needs in the K to 12 Curriculum.
 - Ensure the proper conduct in handling learners with special needs in Inclusive Education.
3. Participants to this activity are Grade 1 teachers, Grade 1 Master Teachers and principals, on February 26 - March 2, 2018 and Grade 7 teachers, Grade 7 Master Teachers, Grade 7 Head Teachers and principals on March 5-9, 2018
4. All participants are requested to observed the following:
 - Registration time is 10:00-12:00 AM on the first day, first and last meal will be lunch.
 - The activity is a live-in training, all participants are strictly advised to stay in the venue for the whole duration of the seminar.
 - Participants are also requested to bring laptop, USB and extension cord.

5. Participants must be physically fit and not retriabile age. Those who will be selected be by the principal must be given the same grade level assignment for three (3) years since the program will be piloted by the Central Office and Dept:d-NCR.
6. Trainers, facilitators and management team staff are advised to be in the venue in the afternoon before day 1 for orientation/simulation.
7. Transportation and other incidental expenses relative to this activity is charged to MOOE/School Local Fund subject to usual accounting rules and regulations.
8. Attached is the list of Training Management team, training facilitators and confirmation sheet to be submitted on or before February 19, 2018 or email at maritadel@yahoo.com. For inquiry you may call Dr. Roland Montes, EPS-ESP/SPED/Guidance 09202878841 -smart or 09163399832-globe
9. Immediate dissemination of this Memorandum is desired.