



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

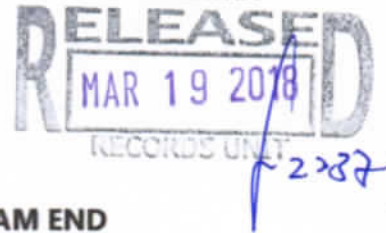
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DIVISION OF CITY SCHOOLS  
MARIKINA

March 19, 2018

**DIVISION MEMORANDUM**  
No. 75, s. 2018



**REVISIONS TO DEPED ORDER NO. 6, S. 2018**  
**(SCHOOL YEAR 2017-2018 K TO 12 BASIC EDUCATION PROGRAM END**  
**OF SCHOOL YEAR RITES)**

**TO:** Chief Education Supervisors, CID and SGOD  
Elementary and Secondary School Principals  
Officers-in-Charge  
Public and Private School

1. Attached is DepEd Order No. 12, s. 2018 dated March 15, 2018 re: **Revisions to DepEd Order No. 6, 2018 (School Year 2017-2018 K to 12 Basic Education Program End of School Year Rites)**, for information and appropriate action of the field.
2. Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**

Officer-in-Charge  
Office of the Schools Division Superintendent



Republic of the Philippines  
**Department of Education**

DepEd ORDER  
No. **012**, s. 2018

15 MAR 2018

**REVISIONS TO DEPED ORDER NO. 6, S. 2018**

(School Year 2017-2018 K to 12 Basic Education Program End of School Year Rites)

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Secretary, ARMM  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issued DepEd Order (DO) No. 6, s. 2018 entitled School Year 2017-2018 K to 12 Basic Education Program End of School Year Rites. However, revisions have been made in the following enclosures:

Enclosure No. 1 - Template for Kindergarten Certificate, and  
Enclosure No. 2 - Template for Grade 6 Elementary Certificate.

- All provisions stated in DO 6, s. 2018 shall remain in force.
- Immediate dissemination of and strict compliance with this Order is directed.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.: As stated

Reference:  
DepEd Order: (No. 6, s. 2018)

To be indicated in the Perpetual Index  
under the following subjects:

BASIC EDUCATION  
CERTIFICATE  
CHANGE  
DIPLOMA

GRADUATION  
KINDERGARTEN EDUCATION  
LEARNERS  
POLICY

APA/DO- Revisions to DepEd Order No. 6, s. 2018  
0196/March 3/9, 2018

(Enclosure No. 1 to DepEd Order No. 012, s. 2018)

**SAMPLE TEMPLATE FOR KINDERGARTEN CERTIFICATE**



Republika ng Pilipinas  
*Republic of the Philippines*  
Kagawaran ng Edukasyon  
*Department of Education*

REHIYON XXX  
*REGION XXX*

SANGAY NG XXXXXXXXX  
*DIVISION OF XXXXXXXXX*

PUROK NG XXXXXXX  
*DISTRICT OF XXXXXXXXX*



**XXXXXX ELEMENTARY SCHOOL**

Pinatutunayan nito na si  
*This certifies that*

**JUAN A. DELA CRUZ**

Learner Reference Number (LRN): xxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kindergarten na itinakda  
*has satisfactorily completed the requirements for Kindergarten as prescribed*  
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*by the Department of Education and is therefore awarded this*

**KATUNAYAN  
CERTIFICATE**

Nilagdaan sa Xxxxxxxxxx, Pilipinas nitong ika-\_\_ ng Abril 2018.  
*Signed in Xxxxxxxxxx, Philippines on the \_\_<sup>th</sup> day of April 2018.*

XXXXXXXXXXXX  
Punong-Guro  
*Principal*

XXXXXXXXXXXX  
Pansangay na Tagapamanihala ng mga Paaralan  
*Schools Division Superintendent*

(Enclosure No. 2 to DepEd Order No. 012, s. 2018)

## SAMPLE TEMPLATE FOR GRADE 6 ELEMENTARY CERTIFICATE

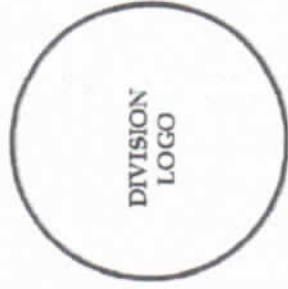


Republika ng Pilipinas  
*Republic of the Philippines*  
Kagawaran ng Edukasyon  
*Department of Education*

REHIYON XXX  
*REGION XXX*

SANGAY NG XXXXXXXXX  
*DIVISION OF XXXXXXXXX*

PUROK NG XXXXXXXX  
*DISTRICT OF XXXXXXXXX*



### XXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si  
*This certifies that*

**JUAN A. DELA CRUZ**

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Paaralang Elementarya na itinakda  
*has satisfactorily completed the requirements for Elementary School as prescribed*  
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*by the Department of Education and is therefore awarded this*

### KATUNAYAN CERTIFICATE

Nilagdaan sa Xxxxxxxxxx, Pilipinas nitong ika-\_\_ ng Abril 2018.  
*Signed in Xxxxxxxxxx, Philippines on the \_\_<sup>th</sup> day of April 2018.*

XXXXXXXXXXXX  
Punong-Guro  
*Principal*

XXXXXXXXXXXX  
Pansangay na Tagapamanihala ng mga Paaralan  
*Schools Division Superintendent*