



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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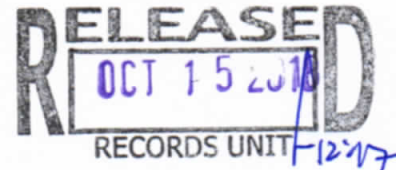


**MEMORANDUM TO:**

Chief Education Supervisors, CID and SGOD  
Secondary School Heads  
Officers-in-Charge  
Public Schools

October 15, 2018

DIVISION OF CITY SCHOOLS  
MARIKINA



**EMERGENCY MEETING OF ALL TVL DEPARTMENT HEADS/COORDINATORS  
AND SENIOR HIGH SCHOOL COORDINATORS**

Please be informed that there will be an **emergency meeting** of all **TVL Department Heads/Coordinators and Senior High School Coordinators** today **October 15, 2018, 1:00 p.m.** at eLRC, Jesus dela Peña National High School.

School heads are requested to make necessary arrangement on the teaching schedule of the concerned teachers to avoid disruption of classes.

Please bring the list of TVL needs, equipment and other tools.

Attendance is a must.

Immediate and wide dissemination of this Memorandum is desired.

*For:*

**SHERYLL T. GAYOLA**

Officer-in-Charge

Office of the Schools Division Superintendent

*By:*

  
**CEASAR AUGUSTOS E. CEBUJANO**

Attorney III

OIC, Office of the Schools Division Superintendent