



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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MEMORANDUM TO:

Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Public and Private Schools

DIVISION OF CITY SCHOOLS
MARIKINA

RELEASED
SEP 17 2018
RECORDS UNIT

11:55

**DEVELOPING LEADERSHIP COACHING AND MENTORING SKILLS
FOR EDUCATORS**

Attached is a letter from Ms. Charmaine Day S. Daradal, President, Business Innovators Learning Center, Inc. dated September 6, 2018 re: **Developing Leadership Coaching and Mentoring Skills for Educators** on September 29-30, 2018, 8:00 am to 5:00 pm, TBA, Metro Manila, content of which is self-explanatory, for information.

Wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA

Officer-In-Charge

Office of the Schools Division Superintendent

By:

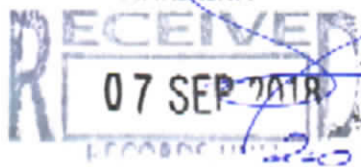

ELIZALDE Q. CENA

Chief Education Supervisor, SGOD
OIC, Office of the Schools Division Superintendent

September 6, 2018

SHERYLL T. GAYOLA Ph.D
OIC-School Division Superintendent
DepEd Marikina City Division
Marikina City, Metro Manila

1846914
DIVISION OF CITY SCHOOLS
MARIKINA



Dear Dr. Gayola,

Greetings!

Business Innovators Learning Center Inc. a Professional Regulation Commission accredited CPD local provider will be conducting a seminar for Licensed Professional Teachers entitled, "Developing Leadership Coaching & Mentoring Skill for Educators." The CPD Program was approved with ten (10) CPD credit units and the venue will be finalized next week within Metro Manila.

In line with this, we would like to respectfully invite your licensed Teachers to the said seminar. Below are the details of the event:

When : September 29 and 30, 2018 from 8am to 5pm.
Where: TBA, Metro Manila
Inclusive : Seminar kit (handout, worksheets and training materials) lunch meal, snacks (AM and PM) and certificate with CPD points.
CPD credit points: 10 CPD credit units
Seminar Investment: P2,500 Only
Keynote Speakers: Dr. Mel Greg O. Conception
Target Audience: Licensed Professional Teachers, other professionals can apply the program under self-directed learning

Overview

Teachers in the Philippine schools assume various role and function to effectively deliver the intended curriculum in their daily interactions with the students. Two important roles perform by teachers is either they become an academic coach or as a mentor for character formation.

Objectives

The following are the objectives of the seminar:

1. The participant will review their existing school system's leadership roles and function, duties and responsibilities, and various departmental interactions.
2. This training program will update the participants about current researches made on school effectiveness and how coaching and mentoring strategies can provide solutions for effective and efficient school management of learning and thinking of students and other stakeholders.
3. This training program will adversely increase the degree of confidence and competence of participants in handling various challenges and/or problems encountered in dealing with academic and formation development thus increasing motivation, engagement, and achievement of students.
4. This training program entails the participants to develop a sustainable action plan to ensure continuous professional development in their school every year.

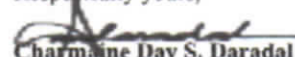
This training program is intended for teachers who wish to utilize the various potential of coaching and mentoring strategies that will provide greater impact on helping their students learn to think and understand the daily lessons in the classroom. Foremost, this training strengthen the teachers' skills as mentor for character formation. This training program also provides the participants to empower themselves to explore powerful school change activities and strategies that will serve as a continuous professional development action plan every school year.

Registrations will be until the 21st of September only.

Should you have any inquiries, please feel free to contact us at (02) 625-6717 or send us an email at inquiry@bilci-ph.com.

We look forward to your reply anytime soon.

Respectfully yours,


Charmaine Day S. Daradal
President
Business Innovators Learning Center, Inc