



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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August 31, 2018

MEMORANDUM TO:

Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Public Schools Only

DIVISION OF CITY SCHOOLS
MARIKINA
RELEASED
SEP 03 2018
RECORDS UNIT
H/30

CAN OF CHARITY

Attached is a letter from Fr. Anton C.T. Pascual, Executive Director, Caritas Manila, dated August 7, 2018 re: participation in the Can of Charity Program and deployment of drop cans (alkansyas) to schools, for information and guidance of all concerned.

All concerned school heads are highly enjoined to participate in the said program to develop values among learners as indicated in the program's advocacies.

Immediate and wide dissemination of this Memorandum is desired.


SHERYL T. CAYOLA
Officer-In-Charge

Office of the Schools Division Superintendent



CARITAS MANILA

www.caritasmanila.org.ph

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A-1682
DIVISION OF CITY SCHOOLS
MARIKINA

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August 7, 2018

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Executive Director

MS. SHERRYLL T. GAYOLA
Division Superintendent
Division of City Schools-Marikina
Shoe Ave., Corner Sta. Elena St.,
Marikina City

Dear Ms. Gayola,

Greetings from the Church of the Poor!

Caritas Manila is the lead church-based non-profit organization in the country. Our programs bring Christ's love and hope to the poor, "the least, last, and lost" in society.

As we approach our 65th year this October and as we look forward to the nation's celebration of 500 Years of Christianity in 2021, Caritas Manila is advocating **Stewardship as a Way of Life**. As stewards, we are called to be responsible caretakers of God's gifts to us of time, talent, and treasure. Good stewards are grateful with their blessings and use them to show their love for God and for one another.

The Can of Charity Program of Caritas Manila is a good introduction to stewardship and sacrificial giving, especially among our youth. Under this program, we make giving and helping the poor easier and more convenient through the deployment of drop cans (alkansyas) to every student or faculty member, or in classrooms and other prominent places in the campus where there are high traffic of people like in the canteen, bookstore, or the cashier's office. The cans can be collected and replenished by our team every quarter or semester.

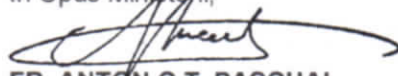
We hope to partner with the schools under the supervision of DepEd-Division of City Schools-Marikina for the Can of Charity. The funds raised will benefit the Restorative Justice Ministry which provides support to inmates, children-in-conflict-with the law, and crime victims. The other programs of Caritas Manila that you may wish to support are in education (YSLEP), preventive and promotive health, crisis and disaster response (Caritas Damayan). You may also join our *Hating Kapatid* wherein half of the proceeds of each can, after costs have been deducted, can go to the school for its own scholarship and outreach programs.

We hope that you will join our Can of Charity Program and help us develop faithful, responsible stewards among our youth. Our Donor Development Head, **Ms. Gilda I. Cortez** and/or our Stewardship Coordinator, **Mr. Armando T. Menguez** will be in touch with you. You can also reach us at 243-8221, 562-0020 Loc. 138/148 or email **canofcharitycaritas_manila@yahoo.com**.

"And the king will answer them, 'Truly I tell you, just as you did it to one of the least of these my brothers, you did it to me.'" – Matthew 25:40

May our Lord, who is never outdone in generosity, bless you!

In Opus Ministerii,


FR. ANTON C.T. PASCUAL
Executive Director





Caritas Manila, Inc.
Stewardship Division / Donor Development
Can Of Charity Campaign

HATING KAPATID SCHEME



Dear Valued Partner,

With our burning desire to fulfill our commitment in sending more YSLs (Youth Servant Leaders) to college, we also want you to fulfill your own advocacy by supporting Caritas Manila's Can of Charity Campaign, and to ensure win-win situation to both Caritas Manila and you as our partner, we would like to offer you the Hating Kapatid Scheme with Terms and Conditions stated below:

Terms and Conditions:

1. Partner School will allow Caritas Manila's Can of Charity Campaign (COC) Representative/s to distribute coin banks to all students through the Class Advisers with the approval of the School Head and coordinated with the Center for Christian Formation or Social Action Coordinator or its equivalent.
2. Class Advisers shall monitor and ensure the safety of the coin banks deployed to each student. Monitoring sheet will be provided by COC Representative to the Class Advisers to ensure proper monitoring of the deployed cans.
3. COC authorized representative/s is the only duly authorized person/s for the distribution and collection of coin banks
4. Duration of deployment is maximum of six months (6) months from the date of deployment.
5. During collection of COC coin banks, the following conditions will be applied:
 - a. Cans will be opened within the designated counting area of the Partner School, (if no designated counting room, please see 5c);
 - b. Amount collected will be properly accounted through the supervision of Caritas Manila's Treasury Department, COC Representative and Representative from the Partner School;
 - c. Or all sealed cans will be turned over to the Treasury Department of Caritas Manila for proper accounting if there is no designated counting room within the Partner Schools' premises.
 - d. Count Sheet will be provided to both parties to ensure transparency.
6. The following deduction/s to the gross amount will be applied before the 50-50 sharing:
 - a. **Production cost of P20.00 each for Regular Can & P16.00 for Individual Can;**
 - b. **Each lost can will be charged an amount of P500.00 for Regular Can and P350.00 for Individual Can.**
7. COC coin banks will be replaced right after the collection process or as the need arises.
8. Provisional Receipt will be issued after the 50-50 sharing, Official Receipt will be issued with the Thank You Letter after the amount collected is turned over to the Treasury Department.
9. The amount share of Can of Charity Campaign is intended for YSLEP (Youth Servant Leadership and Education Program), the amount share of the Partner School must be used to their choice of advocacy as well such as, but not limited to, own school's scholarship program for indigent or excellent students, etc.
10. **TERMINATION OF THE AGREEMENT** – This Terms and Conditions shall take effect on date of signing hereof and shall remain in full force and effect until otherwise terminated by either party upon thirty (30) days prior written notice to the other.

Agreed:

Can of Charity Authorized Representative

Partner School's Authorized Representative

Head, FSD – Caritas Manila, Inc.

School Head

Name of Establishment / School