



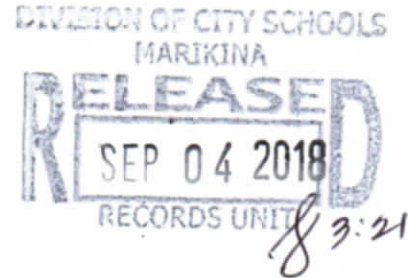
REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

Shoe Ave., Sta. Elena, Marikina City  
+63 (02) 682-2472 / 682-3989 (CID) / 369-9046(SGOD)  
<https://depedmarikina.ph> / (email) [sdo.marikina@deped.gov.ph](mailto:sdo.marikina@deped.gov.ph)



**MEMORANDUM TO:**

Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Principals  
Officers-in-Charge  
Public and Private Schools



**MEETING OF BSP-MMEC-OUTFIT/TROOP LEADERS STAFF  
FOR PLTC/CLTC**

Attached is a letter from Mr. Joseph T. Santos, OIC, Office of the Council Scout Executive dated September 4, 2018 and BSP-MMEC Council Memorandum No. 018 s. 2018 dated September 4, 2018 re: **Meeting of BSP-MMEC-Outfit/Troop Leaders Staff for PLTC/CLTC on September 5, 2018, 3:00 pm onwards at Marikina Elementary School**, contents of which are self-explanatory, for information and appropriate action.

School heads are enjoined to make necessary arrangement on the teaching schedule of the concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. CAYOLA**

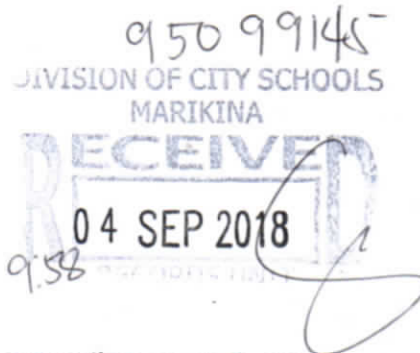
Officer-In-Charge  
Office of the Schools Division Superintendent



**Boy Scouts of the Philippines**  
National Capital Region  
**Metro Manila East Council**  
Marikina City and San Juan City

04 September 2018

**SHERYLL T. GAYOLA**  
Officer-In-Charge  
Office of the Schools Division Superintendent  
SDO Marikina City



Madam:

This is to inform your good Office that there will be a meeting of all **Outfit/Troop Leaders Staff for PLTC/CLTC on September 5, 2018 from 3:00 p.m. onwards at Marikina Elementary School.**

The following are the agenda:

1. Duties and Responsibilities of each Staff
2. Grouping of Participants
3. Things to bring during the activity
4. Other Matters

In line with this, the undersigned would like to request your good Office to allow the Scout Leaders/Teacher to attend on **Official Time** in the said activity.

Attached is the **Council Memo No. 018 s. 2018** for the said meeting. Thank you very much for your unwavering support to the cause of Scouting.

Very truly yours,

**JOSEPH T. SANTOS**

Officer-In-Charge

Office of the Council Scout Executive



**Boy Scouts of the Philippines**  
National Capital Region  
**Metro Manila East Council**  
Marikina City and San Juan City

04 September 2018

**COUNCIL MEMORANDUM NO.018 S.2018**

**TO: LOCAL COUNCIL EXECUTIVE BOARD & OFFICERS  
COMMISSIONERS OF ALL RANKS  
CITY SCOUTING COMMITTEE OFFICERS AND MEMBERS  
INSTITUTIONAL HEADS AND REPRESENTATIVES  
FIELD SCOUT EXECUTIVES AND COUNCIL STAFF  
SCOUT LEADERS  
ALL CONCERNED PERSONNEL**

**SUBJECT: OUTFIT/TROOP LEADERS STAFF MEETING FOR PLTC/CLTC ACTIVITY**

Please be informed that there will be a meeting of all **Outfit/Troop Leaders Staff** on **September 5, 2018 from 3:00 p.m. onwards at Marikina Elementary School**

The following are the agenda:

1. Duties and Responsibilities of each Staff
2. Groupings of Participants
3. Things to bring during the activity
4. Other Matters

For your information and guidance.

A handwritten signature in blue ink, appearing to read "JOSEPH T. SANTOS".

**JOSEPH T. SANTOS**

Officer-In-Charge

Office the Council Scout Executive