

BIDS AND AWARDS COMMITTEE

Request For Quotation (RFQ)

Date: **November 28, 2017**
 Quotation No. **DepED-17-NCR-RFQ-133**

To all Eligible Bidders:

I. Please quote your lowest price appraisal inclusive of VAT on the "**SUPPLY AND DELIVERY OF FAX MACHINE FOR ACCOUNTING UNIT USE**". This is subject to the Terms and Conditions of this RFQ. **Submit your quotation duly signed by your representative not later than December 1, 2017.** For more information please call the BAC Secretariat at Telephone No. (02) 682-39-89.

ELISA O. CERVEZA
ELISA O. CERVEZA
 BAC Chairperson

II. **TOTAL APPROVED BUDGET FOR THE CONTRACT: Php 5,000.00**

III. **SUMMARY OF WORKS**

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1	SUPPLY AND DELIVERY OF FAX MACHINE FOR ACCOUNTING UNIT USE <i>(see attached Detailed Estimate / Description)</i>	1 lot		
GRAND TOTAL:				

This is to submit our price quotations in the above indicated item subject to the terms and conditions of this RFQ.

Bidder's Company Name:		TIN:	
Address:			
Telephone No.:	Fax No.:	e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:		Date:	

IV. Terms and Conditions

A. Submission of Requirements

1. Sealed quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) at DepED Division of Marikina City, Shoe Ave., Sta. Elena, Marikina City through the Records Section.
2. Supplier shall submit the following requirements:
 - a. Duly signed Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. G-EPS / PhilGeps Registration Certificate
 - c. Filled up Detailed Estimate

