

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NATIONAL CAPITAL REGION  
DIVISION OF MARIKINA CITY



**BIDS AND AWARDS COMMITTEE**

**Request For Quotation (RFQ)**

Date: December 6, 2017  
Quotation No. DepED-17-NCR-RFQ-141

**To all Eligible Bidders:**

- I. Please quote your lowest price appraisal inclusive of VAT on the "**SUPPLY AND DELIVERY OF VARIOUS EQUIPMENT AND OFFICE SUPPLY FOR PSDS / CID**". This is subject to the Terms and Conditions of this RFQ. **Submit your quotation duly signed by your representative not later than December 11, 2017**. For more information please call the BAC Secretariat at Telephone No. (02) 682-39-89.

*ELISA O. CERVEZA*  
**ELISA O. CERVEZA**  
BAC Chairperson

- II. **TOTAL APPROVED BUDGET FOR THE CONTRACT: Php 43,400.00**  
III. **SUMMARY OF WORKS**

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1	SUPPLY AND DELIVERY OF VARIOUS EQUIPMENT AND OFFICE SUPPLY FOR PSDS / CID (see attached Detailed Estimate / Description)	1 lot		
<b>GRAND TOTAL:</b>				

This is to submit our price quotations in the above indicated item subject to the terms and conditions of this RFQ.

Bidder's Company Name:		TIN:	
Address:			
Telephone No.:	Fax No.:	e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:		Date:	

**IV. Terms and Conditions**

**A. Submission of Requirements**

1. Sealed quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) at DepED Division of Marikina City, Shoe Ave., Sta. Elena, Marikina City through the Records Section.
2. Supplier shall submit the following requirements:
  - a. Duly signed Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. G-EPS / PhilGeps Registration Certificate
  - c. Filled up Detailed Estimate

**NAME OF SUPPLIER**

**PROJECT: SUPPLY AND DELIVERY OF VARIOUS EQUIPMENT AND OFFICE SUPPLY FOR PSDS / CID**

**LOCATION: DIVISION OFFICE, MARIKINA CITY**

**OWNER: DEPARTMENT OF EDUCATION**

**SUBJECT: DETAILED ESTIMATE**

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
<b>1</b>	<b>POWER POINT SLIDE PRESENTER / POINTER</b>	<b>3</b>	<b>unit</b>		
<b>2</b>	<b>3 in 1 PRINTER</b> Scanner, copier, printer w/ con. Ink	<b>3</b>	<b>unit</b>		
<b>3</b>	<b>UNINTERRUPTIBLE POWER SUPPLY (UPS)</b>	<b>5</b>	<b>unit</b>		
<b>GRAND TOTAL :</b>					

Prepared by:

\_\_\_\_\_  
Name and Signature of Supplier or duly Authorized Representative:

Contact Number: \_\_\_\_\_