

Request for Quotation (RFQ)

Date: August 30, 2017
Quotation No. DepEd-17-NCR-RFQ-78

To all Eligible Suppliers/Bidders:

I. Please quote your lowest price appraisal inclusive of VAT on all/each of the items below for the **"Division Office Use."** This is subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your representative not later than **10:00 AM of September 4, 2017. The Opening of Quotation shall be on the same date, 10:10 AM at Schools Division Office-Marikina City AVR2.** For more information please call the BAC Secretariat at Telephone No. (02) 682-39-89.

II. TOTAL APPROVED BUDGET: Php 44,543.60

Item 1 - Php 6,203.60
Item 2 - Php 13,900.00
Item 3 - Php 2,250.00
Item 4 - Php 22,190.00

FOR:

ELISA O. CERVEZA
BAC Chairperson

BY:

JOSEPH R. SANTOS
BAC Vice-Chairperson

III. SUMMARY OF ITEMS/WORKS

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1	Air Freshener Alcohol	20 cans 30 bot		
2	Data File Folder	100 pcs		
3	Philippine Flag	5 pcs		
4	HP 21 black HP 22 colored HP 60 colored	10 carts 10 carts 10 carts		
TOTAL				

This is to submit our price quotations indicated above subject to the terms and conditions of this RSQ.

Bidder's Company Name:		TIN:	
Address:			
Telephone No.:	Fax No.:	e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:		Date:	

IV. Terms and Conditions

Submission of Requirements:

- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) at DepEd Division of Marikina City, Shoe Ave., Sta. Elena, Marikina City through the Records Section.
- Supplier shall submit the following requirements:
 - Duly signed Invitation to Submit Quotation (RFQ). Prices shall be quoted in Philippine Pesos/Filled up detailed estimate of appraisal.
 - G-EPS/PhilGeps Registration Certificate
 - Valid Mayor's Permit and or any of the following: Latest audited financial statement, Tax clearance, Income and Business Tax Return, DTI/SEC/CDA Registration, and Omnibus Sworn Statement.