



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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DIVISION OF CITY SCHOOLS



November 10, 2017  
**RELEASED**  
NOV 10 2017  
RECORDS UNIT

**MEMORANDUM TO:**

**DR. LIBRADA M. GAZZINGAN**, *Education Program Supervisor, SGOD*  
**MS. LEILANI N. VILLANUEVA**, *Education Program Supervisor, CID*  
**MS. ZENIA G. BINDOY**, *Teacher, Parang High School*  
**MR. TIBURCIO A. APLACADOR JR.**, *Teacher Fortune High School*  
**MS. AMABELLE H. SANTIAGO**, *OIC, Principal, St. Mary Elementary School*  
**MR. GEMO D. PARAJAS**, *Assistant School Principal II, Tañong High School*  
**MS. ANA LIZA M. PAZ**, *Master Teacher I, Sto. Niño Elementary School*  
**MS. AMANAH FATIMA C. VILLAPANDO**, *Teacher III, Sto. Niño Elementary School*  
**MS. GEMMA P. SONEJA**, *Master Teacher II, Parang High School*  
**MS. JANE A. FARIÑAS**, *Master Teacher I, San Roque Elementary School*  
**MR. ALEXANDER TRAGONA MALONES**, *Teacher, Parang High School*  
**MS. MA. LOURDES A. OREZA**, *Teacher I, Barangka National High School*

**THROUGH:**

**DR. ELIZALDE Q. CENA**, *Chief Education Supervisor, SGOD*  
**DR. ELISA O. CERVEZA**, *Chief Education Supervisor, CID*  
**MR. ALBERTO D. VILLAMOR**, *Principal, Parang High School*  
**DR. NANCY E. SUEGAY**, *PSDS-OIC, Principal, Fortune High School*  
**MS. NERISSA ESTRELLA**, *OIC-Principal, Tañong High School*  
**MS. MILA M. CASILAO**, *OIC-Principal, Sto. Niño Elementary School*  
**MS. ELENA M. SANTOS**, *Principal, San Roque Elementary School*  
**MS. MITA A. ABERGOS**, *Principal, Barangka National High School*

**AUTHORITY TO ATTEND**

Please see attached DepEd Unnumbered Memorandum from *Dr. Ponciano A. Menguito*, Director IV, dated October 25, 2017 re: **Orientation Seminar for BERF Grantees and Research Managers on Data Analysis** and DepEd Advisory No. 38 s, 2017 dated November 2, 2017 re: **Capability Building for Research Managers and 2<sup>nd</sup> Batch of BERF 2017 Lead Researchers** on November 22, 2017, 8:00 am to 5:00 pm at Extremeli Suites, G-21 Solemare Parksuites 1701, Bradco Avenue., Paranaque, Metro Manila (Across the new DFA Office, Bradco Avenue Baclaran, Paranaque, Luzon 1700, Philippines).

Registration fees and accommodation of the research managers shall be charged against the 2017 Regional HRTD Funds, while the transportation expenses of the Research Grantees shall be charged against BERF and transportation expenses of RRIDC and SDRC participants charged against local funds, subject to the usual accounting and auditing rules and regulations.

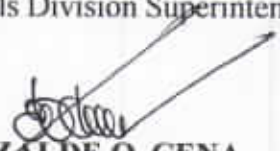
In this regard, you are hereby **AUTHORIZED** to attend the said undertaking on the date mentioned.

Please be guided accordingly.

For:

**SHERYLL T. GAYOLA**  
Officer-In-Charge  
Office of the Schools Division Superintendent

By:

  
**ELIZALDE Q. CENA**  
Chief Education Supervisor, SGOD  
OIC, Office of the Schools Division Superintendent



Republika ng Pilipinas  
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**KAGAWARAN NG EDUKASYON**  
 (DEPARTMENT OF EDUCATION)  
**PAMBANSANG PUNONG REHIYON**  
 (NATIONAL CAPITAL REGION)  
 Daang Misamis, Bago Bantay, Lungsod Quezon  
 (Misamis St., Bago Bantay, Quezon City)

Department of Education  
 National Capital Region  
 OFFICE OF THE SUPERINTENDENT  
 DIVISION OF CITY SCHOOLS  
 MARIKINA  
**RELEASE**

**MEMORANDUM**  
**TO :**  
**FROM :**  
**SUBJECT :**  
**DATE :**

**SCHOOLS DIVISION SUPERINTENDENTS**

Time: \_\_\_\_\_  
 DIVISION OF CITY SCHOOLS  
 MARIKINA

**PONCIANO A. MENGUITO**  
 Director IV

**RECEIVED**  
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**ORIENTATION SEMINAR FOR BERF GRANTEES  
 AND RESEARCH MANAGERS ON DATA ANALYSIS**  
 October 25, 2017

1. The Orientation for BERF Grantees and Research Managers will be conducted on November 21-23, 2017 exclusive of travel time at a venue to be announced later.

Orientation-seminar for Research Managers (SEPS for Planning and Research) on Data Analysis November 21-23, 2017

Orientation-seminar for 2017 BERF Grantees November 22, 2017

|         |                    |
|---------|--------------------|
| Batch 1 | 9:00 AM to 11:00AM |
| Batch 2 | 1:30 PM to 4:00 PM |

2. Moreover, we reiterate the confirmation of attendance of the participants and researchers in the said event is necessary, to be submitted before 2:00 PM of November 8, 2017.

3. Registration fees and accommodation of the research managers shall be charged against the 2017 HRTD Funds, while the transportation expenses of the Research Grantees shall be charged against BERF and transportation expenses of RRIDC and SDRC participants against local funds, subject to the usual accounting and auditing rules and regulations.

4. Wide dissemination and strict compliance of this Memorandum desired.



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Department of Education  
National Capital Region  
RECORDS AND PUBLICATION UNIT

DIVISION OF CITY SCHOOLS  
MARIKINA

ADVISORY NO. 28

November 2, 2017



**CORRIGENDUM ON THE CAPACITY BUILDING FOR RESEARCH MANAGERS  
AND 2<sup>nd</sup> Batch of BERF 2017 LEAD RESEARCHERS**

**TO : Schools Division Superintendents**

**Attention: Division Research Committee**

Please be informed that the Capacity Building for Division Research Managers and 2<sup>nd</sup> Batch of BERF 2017 Lead Researchers is on November 21-23, 2017 at **Extremeli Suites**, G-21 Solemare Parksuites 1701, Bradco Avenue, Paranaque, Metro Manila (Across the new DFA Office, Bradco Avenue Bacalaran, Paranaque, Luzon 1700, Philippines)

As regards the accommodation for PPRD Staff and SEPS for Planning and Research (P and R) / Focal Person, Day 0 shall be held on November 20, 2017 which includes registration and preparation, check in time is 2:00 PM and the first meal is dinner. Day 3 is on November 23, 2017, check out time is 12:00 NN and the last meal is PM Snacks.

Moreover, the SEPS for P and R shall bring 3 copies of the Memorandum of Agreement, 3 copies of the revised research proposals of BERF Grantees, 2 copies of the summary of corrections and recommendations per researcher, laptop with excel applications and pocket WIFI. The BERF 2017 Lead Researchers are requested to be at the venue on November 22, 2017 8:30 AM, in corporate attire.

Furthermore, the first phase of the Capacity Building on Format and Style shall be participated by **SEPS for P and R and Division Research Editors** from 8:30 AM to 5:00 PM, November 9, 2017 at DepEd NCR Conference Room, Misamis St. Bago Bantay, Quezon City.

For information and compliance.

  
**PONCIANO A. MENGUITO**  
Director IV