



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
 NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

Shoe Ave., Sta. Elena, Marikina City
 +63 (02) 682-2472 / 682-3989 (CID) / 508-6113 (SGOD)
<https://depedmarikina.ph> / (email) sdo.marikina@deped.gov.ph



August 18, 2020

MEMORANDUM TO:

**OIC, Office of the Asst. Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Elementary and Secondary Public School Principals
 Unit Heads
 All Concerned**

SCHOOLS DIVISION OFFICE
 Marikina City
 RECORDS UNIT

RELEASED

Date: AUG 18 2020 Time: 2:06 PM

By: _____

**ALTERNATIVE WORK ARRANGEMENT (AWA) FOR DEPED MARIKINA
 COMMENCING AUGUST 19, 2020 ONWARDS UNTIL FURTHER NOTICE**

In view of the current Presidential Declaration dated August 17, 2020 downgrading the quarantine status of the National Capital Region (NCR) from Modified Enhanced Community Quarantine (MECQ) to General Community Quarantine (GCQ) starting August 19, 2020, the prevailing Division Memorandum dated August 4, 2020 is hereby repealed.

Accordingly, SDO Marikina shall re-implement its **AWA during GCQ** which is **work from home with authorized on-call/skeleton essential personnel**. In schools, **teaching and non-teaching personnel shall remain working from home except those that are essential or validly authorized**.

City-paid personnel shall report to work based on the directive of the City Personnel Office.

Albeit GCQ downgrade, the recommended safety protocols, health safeguards, and rules on restrictions are strictly reiterated. Thus, the wearing of facemask and face shield during work is mandatory.

This memorandum shall be deemed automatically lifted soon as a new amendatory directive is announced subsequently.

FOR WIDE AND IMMEDIATE DISSEMINATION.

SHERYLL T. GAYOLA

Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent