July 30, 2019

MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-in-Charge
Public Schools

STRUCTURING COMPETENCIES IN A DEFINITIVE BUDGET OF WORK

Attached is Regional Unnumbered Memorandum dated May 30, 2019 re: Structuring Competencies in a Definitive Budget of Work, content of which is self-explanatory, for information and appropriate action.

Please secure your soft copy of the LAMP through Ms. Ivy Coney A. Gamatero, Education Program Supervisor, Curriculum Implementation Division.

Wide dissemination of this Memorandum is desired.

For:

JOEL T. TORRECAMPO
Assistant Schools Division Superintendent
Office-in-Charge
Office of the Schools Division Superintendent

By:

ELISA O. CERVEZA
Chief Education Supervisor, CID
Office-in-Charge
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Maka-Diyos, Makatao, Makakalikasan at Makabansa
MEMORANDUM

TO: SCHOOL DIVISION SUPERINTENDENTS

FROM: WILFREDO E. CABRAL
      Officer-in-Charge
      Office of the Regional Director

SUBJECT: STRUCTURING COMPETENCIES IN A DEFINITIVE BUDGET OF WORK

DATE: MAY 30, 2019

1. Department of Education – National Capital Region through Curriculum and Learning Management Division conducted Learning Assurance Mapping Project (LAMP) with the purpose of structuring competencies in a definitive budget of work.

2. In view thereof, this Office recommends the use of the output of the said project effective School Year 2019-2020.

3. The copy of the outputs for budget of work will be distributed through the Curriculum Implementation Division (CID) Chiefs.

4. Attached is the copy of the guidelines.

Encl/s.: As Stated
/clmdacg2019/

Work toward excellence... play to win!
GUIDELINES ON THE UTILIZATION OF DEFINITIVE BUDGET OF WORK

The supervisors/teachers shall be guided by the following:

1. Teachers shall follow the intended number of teaching days indicated in the budget of work.

2. Teachers shall accomplish the remarks columns for comments, suggestion or recommendations. They must also indicate whether the learning competencies are taught or not. If not taught, they must indicate the intervention/s used to cover the intended learning competencies.

3. The schools shall submit reports/feedbacks to the learning area supervisors.

4. Division Education Program Supervisors shall gather the consolidated feedbacks quarterly to be submitted to their respective supervisors in the region.