MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary Principals
Officers-In-Charge
Public and Private Schools

CORRIGENDUM TO UNNUMBERED DIVISION MEMORANDUM, DATED AUGUST 7, 2019 RE: 1ST CHAPTER YOUTH ASSEMBLY ON MARIKINA CITY CHAPTER

Attached herewith is a letter from Ms. Jennifer E. De Guzman, Chapter Administrator, Philippine Red Cross – Marikina dated August 14, 2019 re: “1st Chapter Youth Assembly on Marikina City Chapter” on August 24, 2019, 7:30 am – 5:00 pm at Concepcion Elementary School Gabaldon Hall, content of which is self-explanatory, for information and appropriate action.

Participation of both public and private schools shall be subject to the DepEd Order No. 9, s. 2005 entitled “Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith” and “No Collection Policy” as stated in Section 3 of Republic Act No. 5546.

Wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
REQUEST FOR THE USE OF SCHOOL FACILITIES
EVALUATION FORM

Name of Organization: RED CROSS MANILA
Target Date of Activity: AUGUST 17, 2019 7:30 AM - 5:00 PM

Please check the appropriate box

1. Purpose: Related to education/students welfare/other government agencies activities?
   □ YES □ NO

2. Duration and exact date of the activity is specified
   □ YES □ NO

3. Target date does not conflict with the school activities
   □ YES □ NO

4. Assurance/Provisions for keeping the safety and orderliness of the school facilities is specified in the letter
   □ YES □ NO

5. Willingness to shoulder the expenses for damages to property, electricity and water consumption, and other related expenses during the activity.
   □ YES □ NO

6. Payment shall be made to the following:
   6.1 School cashier for implementing Units
   6.2 Division cashier for Non-Implementing Units
      
      Recommending for approval
      
      Not recommending for approval for the following reason approval

ELIZABETH Q. CENA
Chief Education Supervisor, SGOD

CEASAR AUGUSTO S. CEBUJANO
Attorney III

CLARO L. CAPCO
Administrative Officer V

LILIA G. GARPERIO
Public Schools District Supervisor
Greetings from the Officer and Members of PRC- Marikina City Chapter Board of Directors and Staff!

The Red Cross Youth (RCY) is one of the six (6) major services and is the youth volunteering program of the Philippine Red Cross. Its mission is to educate and empower children and youth in the spirit of the Red Cross through constructive trainings and effective leadership and provide opportunities for directing and harnessing their energies and idealism into worthwhile humanitarian activities.

The Red Cross Youth (RCY) seeks to:
   a. Inculcate humanitarian values;
   b. Instill the practice of healthy lifestyle;
   c. Enhance youth leadership skills through service delivery; and
   d. Advocate national/international friendship.

The PRC – Marikina City Chapter, spearheaded by the Red Cross Youth Service is planning to conduct the **1st CHAPTER YOUTH ASSEMBLY**. The Chapter Youth Assembly aims to elect Chapter Youth Council of Red Cross Youth Marikina City Chapter that embodies the whole RCY of Marikina City through Red Cross Youth Councils, and represent the Chapter to the National Youth Council and involve national and local activities of the RCY Department of National Headquarters.

Relative thereto, we would like to request the presence of three (3) RCY officers and one (1) RCY adviser of your RCY council to attend on **August 17, 2019** (Saturday) from 7:30 AM to 5:00 PM at Concepcion Elementary School, Gabaldon; J. Molina Street, Concepcion Uno, Marikina City.

Should you have any clarifications, Mr. Vernon Jay Z. Flores, Red Cross Youth – Staff in Charge of Philippine Red Cross Marikina City Chapter will further coordinate with you. You may also contact us at (+63) 997-6021-206 or floresvernon005@gmail.com.

We thank you for your anticipation and support for the Philippine Red Cross Marikina City Chapter.

May the Almighty God richly bless you!

Yours in Service to Humanity,

MS. JENNIFER E. DE GUZMAN
Chapter Administrator
GUIDELINES

Section 1. RATIONALE:

The Red Cross Youth - Chapter Youth Assembly is the supreme deliberate body of the Chapter Youth Council which shall be held biennially to convene the Red Cross Youth leaders in Marikina for the election of Chapter Youth Council officers. The Philippine Red Cross recruits and trains youth volunteers through various programs and activities of the Red Cross Youth. The Red Cross Youth organizes youth councils in schools and communities to allow members to plan and implement Red Cross Youth projects and activities. The success of each council depends on the leadership of its officers and support of each member.

Section 2. OBJECTIVE:

General:
The Chapter Youth Assembly aims to elect the Chapter Youth Council of Red Cross Youth Marikina City Chapter that embodies the whole RCY of Marikina City through Red Cross Youth Councils, and represent the Chapter to the National Youth Council and involve national and local activities of the RCY Department of National Headquarters.

Specific:

a. To give the RCY officers an overview about the council management training, program and activities of Red Cross Youth Department.

b. To help the RCY officers to build and nurture their confidence and self-appreciation to guide and manage their respective RCY councils.

c. To build camaraderie and friendship among Red Cross Youth volunteers of different councils in Marikina City.

Section 3. THE RED CROSS YOUTH CHAPTER YOUTH ASSEMBLY:

a. The Red Cross Youth - Chapter Youth Assembly is the supreme deliberate body of the Chapter Youth Council which shall be held biennially at such date and place as maybe determined by the incumbent CYC Officers, Chapter Service Representative of RCY, upon due approval of the Chapter Administrator or Chairman of the Board of Directors.

b. Membership in the Chapter Youth Assembly (CYA) is open to all bona fide Red Cross Youth volunteers.

c. Chapter Youth Council Accomplishment Reports are presented during the assembly.

1ST CHAPTER YOUTH ASSEMBLY OF MARIKINA CITY CHAPTER
Resolutions and declarations of the youth are ratified during the assembly.

Section 4: REGISTRATION, DATE AND VENUE

a. The 1st Chapter Youth Assembly shall be on the 17th of August 2019 at Concepcion Elementary School, Gabaldon. All participants are expected to arrive at the venue on or before 7:30 in the morning;
b. There shall be NO registration fees to be borne from the participants. However, as stated above, all participants must be enrolled in the Membership Accident Assistance Benefit;
c. Delegates shall wear the formal attire;
d. The following documents shall be asked as registration:
   1. Accomplished Registration Forms
   2. Endorsement Letter from School Head
   3. Photocopy of MAAB ID
   4. Parental Waiver

e. Deadline of the registration forms and endorsement forms shall be on 14th of August 2019. No extensions shall be entertained.
f. Registration forms of delegates, and advisers must be sent to Marikina City Chapter through email or courier. If sent through email, the documents shall be received through marikina@redcross.org.ph with the subject “SchoolName_CouncilCategory 1st CYA Registration” (e.g. “SEHS_SRCY 1st CYA Registration”). If through courier, please send the forms at:
   1ST CYA Secretariat c/o RCY Department
   Philippine Red Marikina City Chapter
   #2 V. Gomez St., cor J.P. Rizal, St., San Roque, Marikina City

Section 5: DELEGATES

a. All incumbent Chapter Youth Council Officers are delegates to the Assembly;
b. Each established Red Cross Youth Council is allowed three (3) delegates in the Assembly. These delegates shall have voting powers and will elect the next set of Chapter Youth Council Officers.
c. Delegates shall come from Senior Red Cross Youth, Senior Plus Red Cross Youth, College Red Cross Youth, and Community Red Cross Youth Councils.
d. They shall have the following minimum qualifications:
   - Must be an active member of an accredited council duly certified by the School Council Adviser and School Head;
   - Must be willing to serve the Chapter Youth Council for two (2) years;
   - Enrolled in the Membership Accident Assurance Benefit of the Philippine Red

1ST CHAPTER YOUTH ASSEMBLY OF MARIKINA CITY CHAPTER
## Nomination Form

**1st Chapter Youth Assembly of Marikina City Chapter**
**August 17, 2019 | 7:30 am - 5:00 pm**

### Instructions:
Please write legibly and use black ink only. Submit the original copy with one (1) photocopy and two (2) colored 2x2 photos of nominee. Please follow instructions carefully.

### I. Personal Information

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<th>NAME:</th>
<th>AGE:</th>
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<th>NICKNAME:</th>
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#### Educational Background

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<th>LEVEL</th>
<th>SCHOOL/UNIVERSITY</th>
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### Red Cross Experience

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<th>COUNCIL NAME:</th>
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<th>SEMINARS/TRAININGS/ACTIVITIES ATTENDED:</th>
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<th>OTHER ORGANIZATIONS AFFILIATED:</th>
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### Sworn Statement

I hereby certify that the above written information regarding this application is true and correct to the best of my knowledge.

**Signature over printed name**

**Date:**

### II. Parent's Consent

I, _______ [Name of Parent/Guardian], hereby allow my son/daughter to become a nominee of the 1st Marikina City Chapter Youth Assembly of the Philippine Red Cross (PRC) - Marikina City Chapter.

If elected, I understand that I am allowing my son/daughter to commit him/herself to conduct the duties and responsibilities of such office, to attend to the CYC meetings and activities and to perform such other duties as may be designated to me in my capacity as officer.

**Signature over printed name of Parent/Guardian**
August 14, 2019

DR. JOEL T. TORRECAMPO  
Office-In-Charge  
Office of the Schools Division Superintendent  
Marikina City

Dear Dr. Torrecampo,

Greetings from the Officer and Members of PRC- Marikina City Chapter Board of Directors and Staff!

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d. Advocate national/international friendship.

The PRC – Marikina City Chapter, spearheaded by the Red Cross Youth Service is planning to conduct the 1st CHAPTER YOUTH ASSEMBLY this coming August 24, 2019 (Saturday) from 7:30 am to 5:00 pm. The Chapter Youth Assembly aims to elect Chapter Youth Council of Red Cross Youth Marikina City Chapter that embodies the whole RCY of Marikina City through Red Cross Youth Councils, and represent the Chapter to the National Youth Council and involve national and local activities of the RCY Department of National Headquarters.

We are expecting to convene 100 people in this activity. The following are the participants;

1. High School and Colleges - three (3) RCY officers and one (1) RCY adviser of the RCY council.
2. Elementary - the president or one (1) representative with one (1) RCY Adviser

Relative thereto, we would like to request your good office to allow us to use the Concepcion Elementary School, Gabaldon and (one) 1 classroom to be the venue for the conduct of the said event.

Should you have any clarifications, Mr. Vernon Jay Z. Flores, Red Cross Youth – Staff in Charge of Philippine Red Cross Marikina City Chapter will further coordinate with you. You may also contact us at (+63) 997-6021-206 or floresvernon005@gmail.com.

We thank you for your anticipation and support for the Philippine Red Cross Marikina City Chapter.

May the Almighty God richly bless you!

Yours in Service to Humanity,

JENNIFER R. DE BUZMAN  
Chapter Administrator
TO:  D.O. SUPERINTENDENT/DISTRICT SUPERVISOR/SCHOOL HEADS/PRESIDENTS/RCY ADVISERS

FROM:  PHILIPPINE RED CROSS-MARIKINA CITY CHAPTER

SUBJECT:  1ST CHAPTER YOUTH ASSEMBLY OF MARIKINA CITY CHAPTER

Greetings from the Officer and Members of PRC- Marikina City Chapter Board of Directors and Staff!

In relation to DepEd Memo released on last August 7, 2019 regarding the 1st Chapter Youth Assembly of Marikina City Chapter on August 17, 2019, we would like to apologize for the sudden changes of the date due to conflict of schedule. Please be advised that our event will be moved on August 24, 2019 (Saturday).

Our appeal remains for the presence of three (3) RCY officers and one (1) RCY adviser of the RCY council from high schools to colleges and the president or one (1) representative with one (1) RCY adviser from elementary schools to attend on August 24, 2019 (Saturday) from 7:30 AM to 5:00 PM at Concepcion Elementary School, Gabaldon; J. Molina Street, Concepcion Uno, Marikina City.

Should you have any clarifications, Mr. Vernon Jay Z. Flores, Red Cross Youth – Staff in Charge of Philippine Red Cross Marikina City Chapter will further coordinate with you. You may also contact us at (+63) 997-6021-206 or floresvernon005@gmail.com.

We thank you for your anticipation and support for the Philippine Red Cross Marikina City Chapter.

May the Almighty God richly bless you!

Yours in Service to Humanity,

MS. JENNIFER E. DE GUZMAN
Chapter Administrator
August 14, 2019

TO: D.O. SUPERINTENDENT / DISTRICT SUPERVISOR / SCHOOL HEADS / PRESIDENTS / RCY ADVISERS

FROM: PHILIPPINE RED CROSS - MARIKINA CITY CHAPTER

SUBJECT: RESCHEDULE OF 1ST CHAPTER YOUTH ASSEMBLY OF MARIKINA CITY CHAPTER

Greetings from the Officer and Members of PRC- Marikina City Chapter Board of Directors and Staff!

In relation to DepEd Memo released on last August 7, 2019 regarding the 1st Chapter Youth Assembly of Marikina City Chapter on August 17, 2019, we would like to apologize for the sudden changes of the date due to conflict of schedule. Please be advised that our event will be moved on August 24, 2019 (Saturday) 7:30 am to 5:00 pm at Concepcion Elementary School, Gabaldon Hall; J. Molina Street, Concepcion Uno, Marikina City.

Our appeal remains for the presence of following:

1. High School and Colleges - three (3) RCY officers and one (1) RCY adviser of the RCY council.
2. Elementary - the president or one (1) representative with one (1) RCY Adviser.

Should you have any clarifications, Mr. Vernon Jay Z. Flores, Red Cross Youth – Staff in Charge of Philippine Red Cross Marikina City Chapter will further coordinate with you.

You may also contact us at (+63) 9976021206 or email us at marikina@redcross.org.ph We thank you for your anticipation and support for the Philippine Red Cross Marikina City Chapter.

May the Almighty God richly bless you!

Yours in Service to Humanity,

[Signature]

Mrs. Jennifer P. de Guzman
Chapter Administrator