



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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December 3, 2018

MEMORANDUM TO:

Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Heads
Officers-in-Charge
Public Schools

DIVISION OF CITY SCHOOLS
MARIKINA



**FINAL COORDINATION MEETING OF ALL WORKING COMMITTEE
FOR THE REHIYON REHIYON 2018**

Attached is a letter from Ms. Wilhelmina M. Mariano, Marikina City Events Manager, Marikina Sports Center, dated December 3, 2018 re: **Final Coordination Meeting on December 4, 2018** (Tuesday), 2:00 p.m. at Meeting Room 1, Admin Office, 2nd Floor, City Hall.

The working committee (see attached) for Rehiyon-Rehiyon 2018 are required to attend.

Immediate and wide dissemination of this Memorandum is desired.


JOEL T. TORRECAMPO
Officer-in-Charge

Office of the Schools Division Superintendent



Republic of the Philippines
CITY OF MARIKINA

MARIKINA SPORTS CENTER

December 3, 2018

NOTICE OF MEETING:

DEPED Marikina Organizing Committee (Sir Joseph Santos / Mam Jovita Mani)

Ms. Joni Jocson / Mayor's Office

Ms. Ellen Cruz / PLMAR

Mr. Vice Emil Casais / Ms. Cecil / GSO

Mr. Edgar Pamute / Mr. Allan Diega / Ms. Emy / GSO Procurement / Warehouse

PSSUPT Ernesto Josef, DSC (RET) / OPSS

Mr. Edwin Tan / GSO

Mr. Dave David / Rescue 161

Mr. Gil Munar / LRPESO

Engr. Rommel Felipe / Bikeways

Engr. Kennedy Sueño / Engineering

Ms. Lou Navarro / PIO

Ms. Gloria Buenaventura / CEMO

COP Col. Roger Quesada / PNP

Mr. Mike Ramos / TEU

Mr. Eduardo dela Cruz / Eng'g Electrical Unit

Mr. Romeo Rivera . Traffic

Dr. Alberto Herrera / City Health Office

Ms. Tess David / Volunteer Management Office

Supt. Randolph Bides/ Bureau Of Fire Protection

Mr. Ponchie Santos/ Tourism

Supt. Abner Pedrosa (Ret) / Bantay Bayan

Sir Aren / Junior Police

Marikina Sports Center

As part of the coordinating inter- agency committee requested to assist in the coming 2018 Rehiyon Rehiyon Festival and Parade, we would like to invite **you or your designated representatives** for the final coordination meeting on **Tuesday, December 4, 2018, 2 PM at Meeting Room 1, ADMIN Office, 2nd Floor, City Hall.**

Important matters and details of the event will be discussed. Your attendance will be greatly appreciated.

Thank you very much.

Yours truly,


WILHELMINA M. MARIANO

Marikina City Events Manager

Inclosure no. 4 to the Division Memorandum No. _____, s. 2018

OFFICIAL WORKING COMMITTEE FOR REHIYON-REHIYON 2018

1. Executive Committee

Chair : Hon. Mayor Marcelino R. Teodoro
 Vice Chair : Dr. Joel T. Torrecampo
 Members : Dr. Elisa O. Cerveza
 : Dr. Elizalde Q. Cena

Task	DEPED	LOCAL GOVERNMENT
Traffic Advisory Traffic Aide /	Dr. Albert Mutia	TEU- Edwin Tan
	Mr. Freddie Viernes	TMDO/ Brgy. Tanod
Safety & Security Crowd Control	Mr. Uriel Teodoro	PNP-Marikina, OPSS
	Mr. Antonio Andres	OPSS, Bantay Bayan
Parade (Route/ Arrangement) Arrangement of Participants MSC	Dr. Benjamin Cruz Jr. Mr. Reinan Ignacio Mr. Hadji Tejada	Engr. Rommel Felipe & Mr. Gil Munar
Invitation & Protocols Secretariat	Ms. Annali Salazar Ms. Aizaleen Garchitorea	Mayors Office / Tourism
Program Proper@ Sports Center	Ms. Jovita Consorcia F. Mani	Winnie Magcalen Mariano Elenita Cruz/ Director MSC/ Culture & Tourism
Physical Arrangement (Venue Preparation)	Mr. Lauro De Guzman Ms. Maribeth Rosario	
Stage Preparation (Decoration)	Jeffrey Trinidad Ms. Nerissa Estrella	GSO
Cleanliness	E. Santos/ Hilda Tardicilla	Volunteers Office/CEMO
Logistics	Ms. Amy Exequiel Ms. Aloha Veto & Ms. Mila Casilao	Artistic, Technical Director, MSP
Finance/ Budget	Estela Uayan Joseph T. Santos	Winnie Magcalen Mariano Fe Geronimo
Food/ Refreshment	Marciana De Guzman/ Janet Amurao	Procurement
Documentation & Publicity/Promotion	Ms. Remia Ricabar Dr. Nancy Suegay All School Paper Advisers	PIO,CRO,MSO,BPLO
Technical Design	Mr. Ryan Lee Regencia Ms. Amabelle Santiago	Winnie Magcalen Mariano
Reception /Usherette(VIPs)	Alberto Villamor/ Jeanette Coroza	Tourism Office
Rehearsal @(MSC)	Mita Abergos/ Ms Feliza Munoz	Winnie Macalen Mariano
Medical/ First Aid	Ms. Marielle Ann R. Aguirre/ Ms. Asuncion Sheila Q. Soriano	Rescue 161
Script / Editing of Manuscript	Mr. Galcoso C. Albuero Corazon Adriano	