MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Public Schools

2 DAY LEADERSHIP SEMINAR TO BE CONDUCTED BY ACT-NCR UNION
ENTITLED “COACHING SEMINAR: TRANSITIONAL AND TRANSFORMATIONAL”

Attached is Memorandum No. NCR, 258, s. 2019 dated November 21, 2019, re: 2-Day Leadership Seminar to be conducted by ACT-NCR Union entitled “Coaching Seminar: Transitional and Transformational” on January 24-26, 2020 to be held at Teachers Camp in Baguio City, content of which is self-explanatory, for information and appropriate action.

Immediate and wide dissemination of this Memorandum is desired.

SHERYLL T. GAYOLA
Education Program Supervisor
Officer-In-Charge
Office of the Schools Division Superintendent
MEMORANDUM
NO. NCR 259 S. 2019

TO : Schools Division Superintendents

FROM : MALCOLM S. GARMA
Director IV

SUBJECT: 2-Day Leadership Seminar to be conducted by ACT-NCR Union

DATE : November 21, 2019

Attached is the letter of Mr. Vladimir A. Quetua, President, ACT-NCR Union relative to their leadership seminar entitled "Coaching Seminar: Transitional and Transformational" to be held at the Teachers Camp in Baguio City on January 24-26, 2020, citing the provision of the 2019 Collective Negotiation Agreement, for information and appropriate action.

The travel is allowed on official time.

Encl.: As stated
November 13, 2019

DR. MALCOLM S. GARMA
Director IV
Regional Director
Department of Education –National Capital Region
Misamis St., Bago Bantay, Quezon City

SUBJECT: REQUEST FOR OFFICIAL MEMORANDUM, OFFICIAL TIME AND 2-DAY SERVICE CREDITS ON JANUARY 24 - 26, 2020 – REGIONAL LEADERSHIP TRAINING TITLED: “COACHING LEADERSHIP: TRANSITIONAL AND TRANSFORMATIONAL (A Course For Practical Surefire Leadership Qualities, Methods and Strategies for Organizational Development) at TEACHERS’ CAMP, BAGUIO CITY.

Director Malcolm Garma:

Greetings of Peace and Unity!

Pursuant to the Approved Collective Negotiation Agreement 2019 on Negotiating Unit Members’ Education Program Article IV Section 1 that DepEd NCR shall allow the ACT NCR Union to conduct trainings and seminars for all its members for the purpose of enlightening them on their rights, privileges, obligations and responsibilities under the law and this Agreement; such trainings and seminars may be conducted during Saturdays/ Sundays, and holidays. The participation of teacher-members shall be covered with service credits provided that the same shall be in accordance with DepEd issuances.

Participants are three (3) Faculty Club Officers, Union School Chapter Officers and interested teachers. A Registration Fee of Php 2,800 shall be collected from each participant to cover the cost of food, accommodation, kits, materials, hard copies/ workshops training sheets and other related expenses. Further, the estimated transportation cost is Php 1,200 from Bus Terminal.

Relative thereto, we would like to inform the Divisions and Schools on this Training through your office by issuing an OFFICIAL MEMORANDUM. Furthermore, please reiterate that the registration fee and transportation cost be sourced out from the faculty share from the canteen income (DepEd Order No 8 s. 2007), MOOE and/ or from the Special Education Fund or Local Government Unit sponsorship to enable the teachers participate in the significantly activity.

School Heads are also advised to issue Authority to Travel and make necessary arrangement for the attendees upon the receipt of the issued memorandum.

For Pre-Registration, interested participant may reach ACT NCR Union at 0917-320-4798/ 0955-685-2391 and look for Miss Vinne Tesorero, Education Committee Chair of ACT NCR Union for payment details.

Thank you for your usual support!

In the Service of Teachers,

[Signature]

MR. VLADIMIR A. QUETUA
President, ACT NCR Union