



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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DIVISION MEMORANDUM

No. 80, s. 2020

TO: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Public Schools Only

OCT 30 2020

SUBMISSION OF WORKSHEETS FOR FY2021 BUDGET PLANNING

1. Relative to the virtual meeting held last October 29, 2020 in preparation for the FY 2021 Budget Planning and to ensure timely submission of outputs, the field is hereby informed of the following schedule:

Worksheets to be submitted	Date of Submission
School Evaluation Template for Budget Planning	November 3, 2020
WFP-PPMP-POW –APP Regular, APP Common Supplies and Equipment (CSE) and Monthly Disbursement Plan (MDP)	November 5, 2020

2. The templates may be accessed through this link **[-https://tinyurl.com/School-BudgetPlan-WorkingSheet](https://tinyurl.com/School-BudgetPlan-WorkingSheet)** and submit accomplished template to **sgod.marikina@deped.gov.ph**.
3. Immediate, wide dissemination and compliance to this Memorandum is desired.


SHERYLL T. GATOLA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Incls.: None
Reference: Deped Memo. No. 343, s. 2020