



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
 NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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September 8, 2020

**DIVISION MEMORANDUM**  
 No. 061, s. 2020

**PROJECT REACH**

SCHOOLS DIVISION OFFICE  
 Marikina City  
 RECORDS UNIT

**TO:** OIC, Office of the Asst. Schools Division Superintendent  
 Chief Education Supervisors, CID and SGOD  
 Elementary School Principals  
 Officers-in-Charge  
 Public Schools  
 All concerned

**RELEASED**  
 SEP 09 2020  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 By: \_\_\_\_\_

1. In line with the Learning Continuity Plan of this Division for School Year 2020-2021, the field is hereby informed on the implementation of the **Project REACH (Remote Education Assistance in the Community Hub)**. This aims to:

- recruit qualified/capable para teachers/tutors who will render services in the community-based instruction;
- capacitate the school heads and Master Teachers on the process of recruitment, selection and managing para-teachers;
- capacitate the para-teachers on content and pedagogy to effectively guide the learners;
- provide equal opportunities to all K to 3 learners who lack facilities and social support to attend online or offline classes in the absence of face to face instructions from teacher; and
- gather support from the LGU and other agencies to successfully implement instructional delivery.

2. The schedule of the series of activity for this project shall be as follows:

ACTIVITY	SCHEDULE/DATE	PARTICIPANTS
Webinar-Orientation on the Recruitment Process of Selection of Literacy Tutors and their Duties and Responsibilities	Sept. 10, 2020 2:00 PM	<ul style="list-style-type: none"> <li>• All Education Program Supervisors</li> <li>• All Public Schools District Supervisors</li> <li>• All Elementary School Heads</li> <li>• 2 Master Teachers (per school)</li> </ul>
Webinar-Orientation of Literacy Tutors and monthly "Kumustahan"	8:00 AM Sept. 25, 2020 October 6, 2020 November 3, 2020 December 1, 2020	<ul style="list-style-type: none"> <li>• All Education Program Supervisors</li> <li>• All Public Schools District Supervisors</li> <li>• All Elementary School Heads</li> <li>• 2 Master Teachers (per school)</li> <li>• 1 Literacy Tutor Coordinators (per school)</li> <li>• 2 Literacy Tutors per grade level per school (Kinder to Grade 3)</li> </ul>

3. The participants are instructed to accomplish the Google form, access at the links listed below for online registration to the webinar. The participants are requested to ensure their registration on or before **September 10, 2020, 10:00 AM**. The webinar link will be sent to the participants DepEd email address.

ACTIVITY	LINKS
Webinar-Orientation on the Recruitment Process of Selection of Literacy Tutors and their Duties and Responsibilities	<a href="https://forms.gle/xBWfkn7hQacmFMxC7">https://forms.gle/xBWfkn7hQacmFMxC7</a>
Webinar-Orientation of Literacy Tutors and Monthly "Kumustahan"	<a href="https://forms.gle/rFgRd5YoaWmWB6Kv8">https://forms.gle/rFgRd5YoaWmWB6Kv8</a>

4. Immediate and wide dissemination of this Memorandum is highly desired.



**SHERYLL T. GAYOLA**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent