



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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February 5, 2020

MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-In-Charge
Public Schools



**MEETING OF ELEMENTARY AND SECONDARY SCHOOLS ENGLISH
COORDINATORS AND HEAD TEACHERS**


Please be informed that there will be a **meeting of all elementary and secondary schools English Coordinators and Head Teachers** on **February 7, 2020, 9:00 a.m. – 11:00 a.m.** at Jesus dela Peña National High School.

Agenda:

1. On-The-Spot Oral Reading Test
2. Phil-IRI Post Test
3. 3Bs Initiative
4. Other matters

School heads/OIC are advised to make the necessary arrangements on the schedules of the concerned teachers to avoid disruption of school activities.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA
Education Program Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent