February 11, 2019

MEMORANDUM TO:
OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Elementary and Secondary School Principals
Officers-In-Charge
Public Schools Only

Implementing Guidelines to DepED Order No. 10, s. 2016 (Policy and Guidelines to Comprehensive Water, Sanitation and Hygiene in Schools Program)

Please find the DepEd NCR Unnumbered Memorandum dated January 14, 2019 re: Implementing Guidelines to DepEd Order No. 10, s. 2016 (Policy Guidelines to Comprehensive Water, Sanitation and Hygiene in Schools Program), contents of which are self-explanatory, for the information and guidance of all concerned.

Immediate dissemination and compliance of this Memorandum is desired.

JOEL T. TORRECAMPO
Officer In-Charge
Office of the Schools Division Superintendent

Maka-Diyos, Makatao, Makakahikasan at Makabansa
MEMORANDUM

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : WILFREDO E. CABRAL
Officer-in-Charge
Office of the Regional Director

SUBJECT : Implementing Guidelines to DepED Order No. 10, s. 2016
(Policy and Guidelines to Comprehensive Water, Sanitation and Hygiene in Schools Program)

DATE : January 14, 2019

This is in reference to DepED Memorandum No. 194, s. 2018 of Secretary Leonor Magtolis Briones, DepED-Central Office dated January 16, 2019 on the above-captioned Guidelines, contents of which are self-explanatory, for information and guidance of all concerned.

It is hereby requested that the remaining of around 48 pages of this Memorandum be downloaded via deped.gov.ph website.

Immediate dissemination of this Memorandum is desired.

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DepEd MEMORANDUM
No. 194 s. 2018

IMPLEMENTING GUIDELINES TO DEPED ORDER NO. 10, S. 2016
(Policy and Guidelines for Comprehensive Water, Sanitation
and Hygiene in Schools Program)

To: Undersecretaries
   Assistant Secretaries
   Bureau and Service Directors
   Regional Directors
   Schools Division Superintendents
   Public Elementary and Secondary School Heads
   All Others Concerned

1. The Department of Education (DepEd) issued DepEd Order No. 10, s. 2016 entitled Policy and Guidelines for Comprehensive Water, Sanitation and Hygiene in Schools (WinS) Program to promote correct hygiene and sanitation practices and clean environment in and around schools to keep learners safe and healthy. Towards achieving learning and health outcomes and improving school attendance of students/learners, the WinS Policy mandates basic requirements and standards on school-based water, sanitation, hygiene, health education and deworming that all elementary and secondary schools must meet.

2. Further, Section IV-B of the WinS Policy directs the Central Office (CO), through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), to establish the system to recognize outstanding program implementers and managers. The regional offices (ROs) and schools division offices (SDOs) are expected to manage and implement, such system alongside the performance of their responsibility of quality assurance, monitoring, and technical assistance.

3. The DepEd-led National WASH in Schools Technical Working Group designed a package of mechanisms for programming, monitoring progress, ensuring quality, and recognizing exemplary performance on Wash in schools to facilitate the WinS policy implementation. These mechanisms are integrated through the application of the global concept of Three Star Approach (TSA) indicators provided in Enclosure No. 1. The mechanisms contained in the TSA are designed to help:

   a. schools implement the WinS Program;
   b. SDOs to do WinS Program Management, Monitoring, and Technical Assistance to Schools; and
   c. regional offices to quality assure and reward performances.

4. The concerned offices and units at the CO, ROs, SDOs, and all public schools are tasked to ensure the use of the WinS mechanisms, per their mandated roles and responsibilities indicated in the WinS Policy. Hence, orientations on the use of the mechanisms and tools will conducted at all levels and to all elementary and secondary schools.
5. The expected output of the WinS orientation of schools is the baseline results of schools for School Year 2017-2018. This should be used as basis for planning and programming investments, technical assistance, and monitoring, to recognize improvements, which are part of the institutional processes at the central, regional, and schools division levels.

6. On a regular basis, all schools division superintendents are directed to ensure that all schools update their WinS status by uploading their school information annually, within the month of November. The supervisors and/or school health personnel assigned to monitor the school on a regular basis should affix their signature on the School WinS Monitoring Form provided in the enclosure prior to encoding in the online system. The SDOs shall submit the validated WinS report by the end of January of the following year.

7. The following documents are enclosed for reference and guidance:
   a. Enclosure No. 1 - WASH in Schools (WinS) 3-Star Indicators,
   b. Enclosure No. 2 - Guide to DepEd's Three Star Approach (TSA) for Schools,
   c. Enclosure No. 3a - DepEd's WASH in Schools Monitoring Form,
   d. Enclosure No. 3b - WASH in Schools (WinS) Monitoring System (download from http://deped-wins.sysdb.site),
   e. Enclosure No. 4 - WASH in Schools Monitoring System: User's Manual for Schools,
   f. Enclosure No. 5 - Criteria for Recognizing Schools Division Offices (SDOs) in Managing the WinS,
   g. Enclosure No. 6 - Recognition for SDOs: DepEd's TSA for WinS Program Management,
   h. Enclosure No. 7 - WinS Form for WinS Program Management (SDO level), and

8. The results of WinS can be incorporated in the Annual Improvement Plan (AIP) and the Annual Procurement Program (APP) of the schools, as well as in the School Improvement Plan (SIP) adjustment. Results should also be utilized in the Brigada Eskwela Program in May of every year. Schedule of recognition and or awarding of schools would be the discretion of the regional offices when it is suitably fit.

9. For further inquiries and clarifications, contact the Bureau of Learner Support Services-School Health Division, 3rd Floor, Mabini Building, Department of Education (DepED) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 632-9935.

10. Immediate dissemination of this Memorandum is desired.

[Signature]
Leonor Magtolis Briones
Secretary
Encls.:
   As stated

Reference:
   DepEd Order: (No. 10, s. 2016)

To be indicated in the Perpetual Index under the following subjects:

HEALTH EDUCATION
LEARNERS
PROGRAMS
RULES AND REGULATIONS
SCHOOLS

MCR/SMMA - DO-Implementing Guidelines to DO 10, s. 2016
0831/October 23, 2018/11-12/13-18/12-15