



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

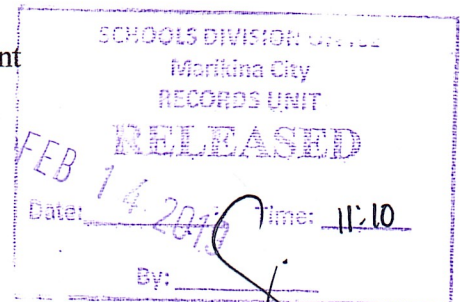
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February 14, 2019

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Elementary and Secondary School Principals
Working Committee Chairs/Representative
Playing Venue Coordinators
Billeting School Coordinators
All Other Concerns



There will be an emergency meeting today February 14, 2019, 3:00 p.m. onwards at Audio Visual Room, 4th Floor of SDO-Marikina City Building concerning the status development/preparations for NCR Palaro 2019 hosting which is fast approaching, for information and guidance.

Expected to attend are the following:


- Elementary and Secondary School Principals/OIC's
- Playing Venue Coordinators
- Billeting School Coordinators
- Working Committee Chairs/Representative

Attendance is a MUST.

Please make arrangement for the concerned teachers' teaching assignment to avoid disruption of classes.

Your cooperation and support is highly enjoined.

Immediate and wide dissemination of this Memorandum is desired.


JOEL T. TORRECAMPO
Officer-In-Charge

Office of the Schools Division Superintendent