



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
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SCHOOLS DIVISION OFFICE – MARIKINA CITY
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February 24, 2020

MEMORANDUM TO:

Reception and Protocol Committee
Tourism Committee
Elementary and Secondary School Heads
Selected Usherettes and Ushers

SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

RELEASED
Date: FEB 26 2020 Time: 10:22 AM
By: 


Please be informed that the **Training for Usherettes/ Ushers on Basic Protocol and other Relevant topics necessary in carrying out efficiently their assigned task during the Palarong Pambansa** is slated on **February 26-28, 2020, 8:00 AM to 5:00 PM** at the **Galeria Kapitan Moy Building**.

In line with this endeavor, we seek the permission of the school heads of these selected teachers to please excuse them from their classes for the whole duration of the training.

Likewise, committee chairs and members of the aforementioned committees must also be present during the said seminar.

Please see attached Final List of Usherettes/ Ushers.

Wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA
Education Program Supervisor
Officer-In-Charge
Office of the Schools Division Superintendent