MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Elementary and Secondary School Principals
Officers-In-Charge
Other Concerned Personnel
Public School Only

EMERGENCY MEETING IN LINE WITH NCR PALARO 2019
CLOSING CEREMONY

There will be an emergency meeting today, February 27, 2019, 10:00 a.m. onwards at the Audio Visual Room, 4th floor of SDO-Marikina City building for the final stretch of the current NCR Palaro 2019, for information and guidance.

Expected to attend are the following:

- Mr. Lauro De Guzman, PSDS/OIC-Principal (Closing Program In-Charge)
- Mr. Mark A. Castro, FHS
- Ms. Maria Consortia Mani, ES, CID, (Field Demonstration/Welcoming Activities)
- Ms. Ivy Conroy Gamatro, EPS (Food/Refreshment)
- Mr. Reynar Ignacio, Ep Specialist II (Technical Design Committee)
- Dr. Nida Andra, PSDS (Medals & Trophies)
- Ms. Leah De Leon/Ms. Lelani Villanueva, EPS (Awards and Certificates)
- Mr. Hadji Tejada, NHS (Parade Committee)
- Ms. Janet Cajuguran, EPS (Physical Arrangement/Torch/Urns)
- Ms. Mila S. Casilao, Principal, SNES
- Dr. Noem Velario, SEPS (Program & Invitation)
- Mr. Albert Villamor, Principal, PHS (Reception Committee)
- Ms. Ma. Corazon Adrian, EPS (Stage Decorations (Solidarity, Luncheon, Opening and Closing)
- Mr. Freddie Villenas, OIC-PSDS, Principal, SRNHS, (Traffic Control)
- Mr. Antonio Andres, JPNHS (Cleanliness & Orderliness)
- Mr. Marvin Ian Cruz, EPS 2, SDO
- Kathrene Rivera, Teacher, BNHS (Emcee)
- Mr. Galcoso Alburro, EPS, SDO (Emcee)
- Ms. Winnie Marian, Marikina Sports Center
- Mr. Ponchie Santos, Marikina Tourism Office
- Ms. Lou Navarro, Marikina Public Information Office
- Mr. Ryan Salvador, City Administrator

Attendance is highly enjoined.

Immediate and wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Officer-In-Charge
Office of the Schools Division Superintendent

Maka-Diyos, Makatao, Mahakakatason at Makabonita