



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
 NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

Shoe Ave., Sta. Elena, Marikina City
 +63 (02) 682-2472 / 682-3989 (CID) / 369-9046(SGOD)
<https://depedmarikina.ph> / (email) sdo.marikina@deped.gov.ph



February 24, 2020

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
 Chief Education Supervisors, SGOD and CID
 Elementary and Secondary School Principals
 Officers-In-Charge
 Public Schools

SCHOOLS DIVISION OFFICE
 Marikina City
 RECORDS UNIT

RELEASED

Date: FEB 27 2020

By: [Signature]

**CONDUCT OF SURVEY AND FOCUS GROUP DISCUSSION
 ON PNU AND SDO-MARIKINA GAD COLLABORATIVE RESEARCH**

Please be informed that there will be a **survey** and **focus group discussion** in relation to a collaborative research between Philippine Normal University (PNU) and Schools Division Office (SDO) of Marikina entitled, **Documentation and Analysis of Gender Issues at Schools Division of Marikina Towards Developing a Gender-Fair School Policy**.

It aims to a) to document and analyze the gender issues in SDO Marikina schools; and b) develop a gender-fair policy based on the analysis and recommended interventions.

Due date for submission of the filled-up questionnaire is on or before Thursday, February 27, 2020.

Schedule of focus group discussion is on Tuesday, March 3, 2020 at Sto. Niño Elementary School from 9:00 A.M. to 3:00 P.M.

The Gender and Development (GAD) focal person per school is requested to receive from SGOD office, and return the same survey documents after accomplishing them.

Below are the details on the participation of schools and division personnel.

For survey:

Respondents	Number Required
SPG Officer	6 officers per school in elementary
SSG Officer	6 officers per school in secondary
Principal	1 per school
Teacher	3 per school
Parent	2 per school

For Focused-Group Discussion:

Parents	
Elementary	Secondary
HBES – 1 PTA Officer	FHS – 1 PTA Officer
LVES – 1 PTA Officer	NHS – 1 PTA Officer

SMES – 1 PTA Officer	SSSNHS – 1 PTA Officer
FES – 1 PTA Officer	MNHS – 1 PTA Officer
SSSVES – 1 PTA Officer	CIS-Secondary – 1 PTA Officer
Learners	
MES – 1 SPG	SEHS – 1 SSG Officer
SNES – 1 SPG	MHS – 1 SSG Officer
BES – 1 SPG	PHS – 1 SSG Officer
SRES – 1 SPG	THS – 1 SSG Officer
CES - SPG	JDPNHS – 1 SSG Officer
Principals	
IVES	MHHS
KES	SSSNHS
KMES	SRNHS
NES	SNNHS
PES	KNHS
Teachers	
MES – 2 Teachers	MSHS – 2 Teachers
CIS- Elem – 2 Teachers	BNHS – 2 Teachers
SNES – 2 Teachers	SEHS – 2 Teachers
LVES – 2 Teachers	FHD – 2 Teachers
MALES – 2 Teachers	NHS – 2 Teachers

Participation of schools is highly enjoined.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA

Education Program Supervisor
Officer-In-Charge

Office of the Schools Division Superintendent



Philippine Normal University
The National Center for Teacher Education
College of Teacher Development
FACULTY OF BEHAVIORAL AND SOCIAL SCIENCES
Taft Avenue, Manila 1000

January 20, 2020

MS. SHERYLL T. GAYOLA
Schools Division Superintendent
Division of City Schools – Marikina

Dear Madam:

Warm Greetings from PNU!

We, the undersigned, are faculty members of the Philippine Normal University, Manila and currently conducting a research entitled, *Documentation and Analysis of Gender Issues at Schools Division of Marikina towards developing a Gender-Fair School Policy*. The main objectives of this research are: a) to document and analyze the gender issues in SDO Marikina schools; and b) develop a gender fair school policy based on the analysis and recommended interventions. Interventions and sustainable solutions will also be gathered from the ground.

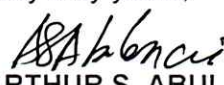
In this connection, we would like to seek permission from your office to conduct focus group discussions (FGDs) and survey among selected education supervisors, school heads, teachers, students, administrative staff, both at the elementary and secondary schools in the Division of Marikina. We hope that the results of this research will be relevant input to the development and subsequent implementation of Gender-Based Policy in the Division of Marikina.

Hoping for your kind and favorable approval and endorsement of this request. The Division of City Schools of Marikina and PNU has been effective partners in promoting quality education for the young people and professional growth of teachers in Marikina thru research and extension program. (Attached herewith are the survey instruments for your perusal)

For details about this research, you may reach me through abulencia.as@pnu.edu.ph or 0928-6228155.

Thank you.

Very truly yours,


ARTHUR S. ABULENCIA
Team Leader

