February 27, 2019

MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-in-Charge
Public Schools

SCHOOLS DIVISION OF:
Mariquina City
RECORDS UNIT
RELEASED
FEB: 28, 2020

BY:

SEMINAR-WORKSHOP ON ORGANIZING AN EFFECTIVE READING REMEDIATION PROGRAM

Attached is a letter from Dr. Jelynne T. Mangrobang – Negranza, Center Administrator/Optometrist, Readability Center Marikina/Mangrobang Optical dated February 19, 2020 re: Seminar-Workshop on Organizing an Effective Reading Remediation Program on March 6-7, 2020, 8:00 a.m.- 4:00 p.m. at Parang Barangay Hall, content of which is self-explanatory, for information.

Immediate and wide dissemination of this Memorandum is desired.

SHERYLL T. GAYOLA
Education Program Supervisor
Officer-In-Charge
Office of the Schools Division Superintendent
19 February 2020

DR. SHERYLL T. GAYOLA  
Superintendent, Marikina Schools Division  
Office of the Schools Division Superintendent, Marikina  
Marikina City  

Dear Dr. Gayola,

Readability Center helps children and adolescents improve their literacy skills. In line with our advocacy of Bridging Literacies, Serving Communities, our center aspires to bring literacy to all kinds of learners, especially to those who struggle in literacy learning. We also endeavor to share with fellow literacy educators our knowledge and experiences since 2005. Readability Center is accredited by the Professional Regulation Commission as a Continuing Professional Development service provider with number 2017-059.

We will be offering a seminar-workshop on Organizing an Effective Reading Remediation Program on 6-7 March 2020. This seminar-workshop seeks to answer the why, what, and how of teaching literacy, by looking at educational trends and innovative practices that have been found effective in different learning environments. Participants will have an opportunity to level off knowledge, explore data relevant to their context, and learn about research-based practices among the primary, middle, and upper grade levels. The objectives of this two-day seminar-workshop are for the participants to:

- identify the 14 domains of literacy  
- design classroom activities that explicitly teaches a literacy domain and adheres to the developmental stages of reading  
- make an informal assessment on word reading, spelling, vocabulary, and comprehension.

<table>
<thead>
<tr>
<th>Dates</th>
<th>Venue</th>
<th>Time</th>
<th>Units</th>
<th>Speaker</th>
</tr>
</thead>
</table>
| 6-7 March 2020 | Parang Barangay Hall | 8:00 am - 4:00 pm | 15    | Laureen A. Diaz, LPT, MA  
Readability Center |

We would like to request an advisory to Department of Education-Marikina Schools Division to its schools concerning the aforementioned seminar-workshops for the information of the DepEd officials, personnel/staff, and school heads of private schools. The advisory is being requested by DepEd teachers for documentation purposes.

This seminar-workshop targets K to Grade 12 Language Arts teachers and school heads. We are expecting 60 public and private school teachers to attend the event. The registration fee is Three thousand pesos (PhP3,000). However, we are offering a special rate of Two thousand five hundred pesos (PhP2,500) for the first 30 registrants. Payments are made through bank deposit to ensure a slot. Check payments is payable to READ-ABILITY LITERACY IMPROVEMENT CENTER, INC. The registration fee includes informal reading assessment tools, snack, lunch, and certificate of attendance.
If you have questions, kindly reach us through 7-746-2422, 0933-8687069, 0927-1213690 or at readabilitycenter.marikina@readabilitycenter.com.

With sincere appreciation, we hope for a favorable approval on this request.

May the Good Lord Bless You A Thousand Folds.

Sincerely yours,

[Signature]
Dr. Jelymne T. Mangrobang-Negranza
Center Administrator / Optometrist
Readability Center Marikina / Mangrobang Optical

Noted by:

[Signature]
JOSE CECILIO U. PASCUAL
Director, Readability Center