



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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January 30, 2020

MEMORANDUM TO:

Assistant Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Administrative Officer V
Section/Unit Heads
Elementary and Secondary School Principals
Officers-In-Charge
Public Schools
All Concerned

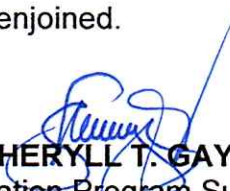


CSE-PPT TEST ADMINISTRATORS' SCHEDULE OF BRIEFING

Please see attached **letter dated January 29, 2020, from the Office of MS. JUDITH A. DONGALLO-CHICANO, Director IV, CSC-NCR**, on the conduct of the Career Service Examination-Pen and Paper Test (CSE-PPT), the contents of which is self-explanatory.

School Heads of the schools listed on the attached Schedule of Briefing to Room Examiners and Proctors are hereby advised to ensure successful conduct of the said activity.

Immediate and wide dissemination is highly enjoined.


SHERYLL T. GAYOLA
Education Program Supervisor
Officer In-Charge
Office of the Schools Division Superintendent



Civil Service Commission National Capital Region

January 29, 2020

MS. SHERYLL T. GAYOLA
OIC-School Division Superintendent
Division of City Schools Marikina
Shoe Avenue, Sta. Elena
Marikina City

Dear Ms. Gayola:

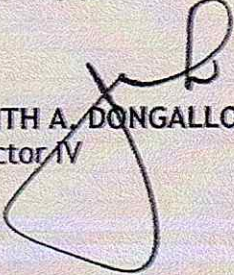
This refers to the conduct of the Career Service Examination-Pen and Paper Test (CSE-PPT), for Professional and Subprofessional Levels on March 15, 2020, Sunday.

To ensure the proper implementation of the procedures in the administration of CSE-PPT and to exercise utmost diligence and honesty in the performance of respective duties and responsibilities of the Room Examiners/Proctors, may we send the attached Test Administrator's schedule of briefing.

Further, may we request to strictly follow the listed dates and venues, to avoid exceeding the required number of participants in a given schedule and for easy monitoring of the Test Administrators' attendance.

Thank you.

Very truly yours,


JUDITH A. DONGALLO-CHICANO
Director IV

Bawat Kawani, Lingkod Bayani

CSC-PPT Briefing Assignments for Public Schools of Marikina

No.	Schools	No. of Rooms	No. of Teachers	Time	Venue	Date	Resource Person
1	Marikina Elementary School	40	84	8:30am-11:30am 2:00pm-5:00pm	Sta. Elena High School	February 20, 2020	Ma. Ferlita L. Guillermo Chrissa B. Cabalse
2	Sta. Elena High School	40	84				
3	Marikina High School	40	84	8:30am-11:30am 2:00pm-5:00pm	Barangka Elementary School	February 20, 2020	James Frawley S. Savellano Misha Lee S. Soriano
4	Barangka Elementary School	30	63				