MEMORANDUM TO:

OIC, Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Secondary School Principals
Officers-In-Charge
Public and Private Schools

36th TRIBUTE TO SENIOR HIGH SCHOOL STUDENTS WITH HIGHEST HONORS

This has reference to the attached Regional Letter No. 33 and letter invitation from Rotary Club of Downtown Manila (RCDM) re: Participation of First Rank Student of Each Track of Senior High School Students of this year’s Graduate both from Public and the Private Schools to 36th TRIBUTE TO SENIOR HIGH SCHOOL STUDENTS WITH HIGHEST HONORS to be conducted on April 27, 2019, 1:00 PM at the Harbor Tent, Sofitel Hotel located at CCP Complex Roxas Blvd. Brgy. 76 Pasay, 1300 Metro Manila.

Particular attention to paragraphs 3 and 4 of the Regional Letter on pre-registration of Top One Student, content of which are self-explanatory, for your information and appropriate action.

Wide dissemination of this Memorandum is desired.

For:

JOEL T. TORRECAMPO
Officer-In-Charge
Office of the Schools Division Superintendent

By:

CEASAR AUGUSTO E. CEBUJANO
Attorney III
OIC, Office of the Schools Division Superintendent

February 6, 2019
TO: SCHOOLS DIVISION SUPERINTENDENTS

Dear Sirs/ Mesdames:

Greetings!

This has reference to the attached letter-invitation from ROTARY CLUB OF DOWNTOWN MANILA (RCDM), re: participation of first rank student of each track of Senior High School Students of this year’s graduates both form public and the private schools to 36th TRIBUTE TO SENIOR HIGH SCHOOL STUDENTS WITH HIGHEST HONORS to be conducted on April 27, 2019, 1:00 PM at the Harbor Tent, Sofitel Hotel located at CCP Complex Roxas Blvd. Brgy. 76 Pasay, 1300 Metro Manila.

The SHS honor student will receive the Rotary Gold Medals, Scrolls of Excellence, Tribute Certificates and Rotary Tribute backpacks filled with gift items. Moreover, they will also have the opportunity to apply for a Rotary College Scholarship Grant to be awarded by RCDM Charitable Foundation Incorporated.

School Heads are requested to pre-register their Top One Student based on academic performance and advise them to report in their respective SHS uniform with their ID. Please find attached pre-registration form which shall be accomplished and e-mailed to rcdowntown.tribute@gmail.com.

For more details about this activity, please contact Ms. Danica Basilan, Rotary Secretary for clarification at Tel. No. 523-05-64, or Mobile No. 09997-415-2800.

Thank you.

Very truly yours,

[Signature]

[Name]

Office of the Regional Director

Regional Letter No. 22

'Work toward excellence... may to win!'
12 December 2018

To: Dr. Wilfredo E. Cabral (OIC-RD)
Regional Director
National Capital Region, Department of Education
Bago Bantay, Quezon City, Philippines

From: Rotary Club of Downtown Manila No. 16962 -District 3810
Suite 502-503 Malate Crown Plaza
No.558 Adriatico St. corner San Andres St.
Malate Manila,
Tel. No. 523-0564
E-mail: rcdowntownmanila@yahoo.com

Subject: Request of Public & Private Senior High School Directory -NCR

Dear Dr. Cabral:

Greetings from Rotary!

The Rotary Club of Downtown Manila No. 16962-District 3810 would like to request your office the list of Directory of Public & Private Senior High School in NCR to be used for our upcoming annual Tribute to Senior High School Students with Highest Honors to be held at Sofitel Hotel at CCP Complex Roxas Blvd. Brgy. 76, Pasay, 1300 Metro Manila.

The following details to wit:
1. Name of Public & Private Senior High School
2. Address of the School
3. Name of Director/Principal
4. Telephone number/fax number
5. E-mail address

In line with the above request we would like to give invitation to all Senior High School with Highest Honors in NCR for the 36th TRIBUTE TO SENIOR HIGH SCHOOL STUDENTS WITH HIGHEST HONORS in recognition of their hard work and success.

We are hoping for your positive response. Thank you very much!

Yours in Rotary Service,

IP John D. Chua
President, Rotary Club of Downtown Manila
Rotary Year 2018-2019
03 January 2019

Office of the Principal/Director/Directress
Public / Private Senior High Schools
National Capital Region, Metro Manila

Re: "Invitation to Senior High School With Highest Honors"

Dear School Principal/Director/Directress:

Greetings from Rotary!

We are happy to inform you that the Rotary Club of Downtown Manila (RCDM) will be holding the 30th annual "ROTORARY TRIBUTE TO SENIOR HIGH SCHOOL STUDENTS WITH HIGHEST HONORS" on Saturday, 27th April, 2019, 1:00 PM at the Harbor Tent, Sofitel Hotel located at CCP Complex Roxas Blvd Brgy. 76, Pasay, 1300 Metro Manila.

During this momentous occasion, RCDM is once again inviting and honoring the first rank student of each track of Senior High School students - the "crème de la crème" of this year's Senior High School graduates both from the public and the private schools. In addition to the Rotary Gold Medals, Scrolls of Excellence, Tribute Certificates, and Rotary Tribute Backpacks filled with gift items that will be awarded to the honorees, other valuable major prizes will also be raffled off to the participants. They will also have the opportunity to apply for a Rotary College Scholarship Grant that will be granted by RCDM Charitable Foundation, Inc.

For the past three decades, this "Service to Youth" project of RCDM - a major avenue of service of Rotary International, has always been a successful affair in terms of motivating, inspiring, and bringing challenges to our youth. The event also strengthens collective effort among the valedictorians, parents, school officials and representatives. This success would not be possible without the support, cooperation and encouragement of the high school principals. May we request again for your assistance in disseminating the 2019 Rotary Tribute invitation to your prospective honor students this year.

This affair is completely free-of-charge to high school students with honors who are entitled to bring one (1) official escort who shall have a separate reserved seat in the tent. Other companions of the valedictorian are welcome to attend but will not be allowed to enter the tent once the program is about to start. In the meantime, they will be requested to temporarily wait outside the tent, where coffee and tea & snack counters will be made available.

High School Principals are requested to pre-register their valedictorians and advise them to report in their respective senior high school uniform with their senior high school ID proudly displayed to facilitate proper identification and verification.

Attached herewith is the "Pre-Registration Form" which shall be accomplished and e-mailed to recruitowntribute@gmail.com, or faxed to RCDM office at 523-0564. Please advise the honorees to be at the event venue at least ONE HOUR before the program starts. Registration shall start at 11:30 AM.

Please feel free to call Ms. Danica Basilan, our Rotary Secretary for clarification at 523-0564, or text 0997-415-2800.

Yours in Rotary Service,

IP JOHN D. CHUA
Rotary Club President, RY 2018-2019

IP BEATRICE DECENA
Rural Club President, RY 2018-2019
# ROTARY CLUB OF DOWNTOWN MANILA

Rotary International District 3810, Philippines

"2019 TRIBUTE PRE-REGISTRATION FORM"

36th Rotary Tribute to NCR Senior High School Students with Highest Honors

27th April 2019, 1:00 P.M. Sofitel Hotel

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<th>Name:</th>
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<th>Address:</th>
<th>Total No. of Senior High School Population:</th>
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<th>Principal/O.I.C.:</th>
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<th>Submitted by:</th>
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## Reminders to High School Principal & Batch 2019 Highest Honors

1. This TRIBUTE Pre-Registration Form should be duly accomplished and e-mailed or faxed back to RCDM as soon as possible but not later than **12 April 2019** to enable your school Highest Honors on the day of the Tribute to claim the pre-registered "Name Tag" thru the express lane by presenting their High School ID at the **Pre-Registered Counter** on Saturday, 27th April 2019 at the Harbor Tent, Sofitel Hotel starting 12:00 PM foregoing the queuing for "On-site" Registration.

2. If the high school concerned is unable to pre-register for and in behalf of the school Valedictorian, please allow the Valedictorian to bring this TRIBUTE Pre-registration Form duly accomplished together with the High School ID, and proceed to the "On-site" Registration Counter on 27th April 2019 located at the lobby of the Harbor Tent, Sofitel Hotel. Failure to present this TRIBUTE Pre-registration Form, the Highest Honors will be required to show proof of being the Highest Honor and to present a Certification issued by the High School Principal. This is a tedious process as the Highest Honor may no longer be accorded a seat in The Tent & Tribute Backpack.

3. Highest Honors must report in their high school uniform with the School ID prominently displayed.

4. Highest Honors after being issued a "Name Tag" must proceed to the Harbor Tent which will open its door at exactly 12:00 noon, and must be in their assigned seat not later than 12:45 PM as the Tribute orientation will promptly start at exactly 1:00PM.

5. Hotel meal will be served to highest honors seated at their assigned table in The Ballroom which are numbered consecutively, and are reserved and designated exclusively for "Highest Honors" only.

6. Highest Honor can bring their parent, guardian, school principal, or adviser to attend the Tribute but only one (1) "Escort" is entitled to a reserved seat with self-service coffee, tea, & snack but no sit-in meal service.

7. Beside the official Escort, extra companions are welcome to witness the occasion and will be allowed entry but NO meal service and snack will be provided by Rotary or the Hotel. Likewise no seat is assured.

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This Pre-registration Form once duly accomplished should be e-mailed or faxed back to:

A. E-mail to: rcdowntown.tribute@gmail.com  
B. Fax to: 523-0564 (This fax is an Auto-fax server)

Note:

Within 3 days a RCDM "Tribute Confirmation Receipt" will be sent back to the High School acknowledging either the "e-mailed" or "fax-in" Pre-registration Form to be followed by a Text Message indicating the Pre-Registered No. of the Valedictorian. **Kindly resend Pre-Registered Form if said "Receipt" or "Text" is not received.**

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****The Club with a leseur celebrating its 50th year of Rotary service****