



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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JAN 08 2021

MEMORANDUM


TO : ALL CITY OFFICIALS/PERMANENT EMPLOYEES

**SUBJECT : FILING AND SUBMISISON OF THE STATEMENT OF ASSETS,
LIABILITIES AND NETWORTH (SALN)**

DATE : January 7, 2021

Please see attached Memorandum dated January 6, 2021, signed by the Acting City Administrator / City Personnel Officer, **JANET S. OBISPO**, content of which is self-explanatory.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Republic of the Philippines
CITY OF MARIKINA

Office of the City Administrator

06 January 2021

MEMORANDUM


FOR : All City Officials/Permanent Employees

SUBJECT : **Filing and Submission of the Statement of
Assets, Liabilities and Networth (SALN)**

Please be reminded of the submission of Sworn Statement of Assets, Liabilities and Networth, Disclosure of Business Interests and Financial Connections and Identification of Relatives in the Government Service (Required by RA 6713) of all elective city officials and permanent employees for CY 2020 on or before March 31, 2021.

In this regard, all city officials and permanent employees are required to submit their SALN Forms to the City Personnel Office for review on or before the above-mentioned date. This SALN Forms shall be submitted to the Deputy Ombudsman for Luzon by bulk and late submission individually will not be accepted.

All heads of departments/offices shall be responsible for the proper dissemination of this memo to all concerned employees under their jurisdiction.


JANET S. OBISPO
Acting City Administrator/
City Personnel Officer

