



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

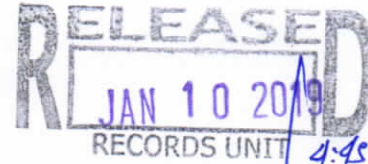
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**MEMORANDUM TO:**

Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Principals  
Officers-in-Charge  
Public and Private Schools  
All Concerned

DIVISION OF CITY SCHOOLS  
MARIKINA



**ADDENDUM TO DIVISION UNNUMBERED MEMORANDUM  
DATED JANUARY 9, 2019 RE: SUBMISSION OF COMPLETED DOCUMENTS  
AND PREPARATIONS FOR 2019 NCR PALARO**

In line with the 2019 NCR Palaro screening of athletes and coaches documents the deadline of submission of documents is extended until January 11, 2019, from 8:00 am to 11:30 am for morning session and 1:00 pm to 5:00 pm for the afternoon session at Sta. Elena High School. All screening committee members are advised to convene for the completion of documents from January 11, 14, 15, 2019.

*Principal Advisers:*

Ms. Jessica Beltran (Elementary)  
Dr. Jeffrey Trinidad (Secondary)

*RSAC:*

Ms. Rowena H. Gonzales (SEHS)

*DSAC:*

Ms. Maria Christina L. Cantalejo (SEHS)

*Members:*

Leah S. Cayetano (THS)

Joana Fernando (CIS)

Jessica Alparaz (IT-SEHS)

June G. Trinos (PHS)

Amelia A. De Guzman (MHHS)

Junie A. Quibierne (PES)

Radec Joy T. De Paz (FHS)

Joji S. Solano (HBES)

Rodin Balugo (NHS)

Maxima G. Cadiente (MHS)

Stanley Manaog (PHS)

Ma. Justine Robles (BNHS)

Ricky Espinosa (NCLC)

School heads are enjoined to arrange class schedules of concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

  
**JOEL T. TORRECAMPO**

Officer-In-Charge

Office of the Schools Division Superintendent