



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

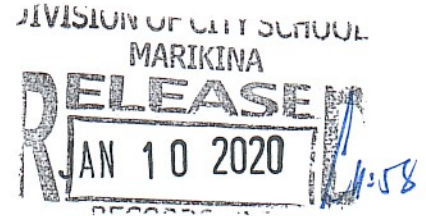
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January 8, 2020

**MEMORANDUM TO:**

OIC, Office of the Assistant School Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Principals  
Officers-In-Charge  
Public Schools




**SUBMISSION OF SCHOOL DRRM ACTION PLAN AND GANTT CHART FOR THE IMPLEMENTATION OF CONDUCT OF EARTHQUAKE DRILL, SIMULATION EXERCISE AND DRRM RELATED TRAININGS EVERY FRIDAY AFTERNOON**

In line with the Numbered Regional Memorandum ROP-NCR 907, 2019 dated December 16, 2019 re: Conduct of earthquake drill, simulation exercise and DRRM related trainings every Friday afternoon, this Office enjoins all School Heads to submit their School DRRM Action Plans with GANTT Chart of activities on or before January 15, 2020.

The program aims to prepare for and reduce the effects of disaster in schools.

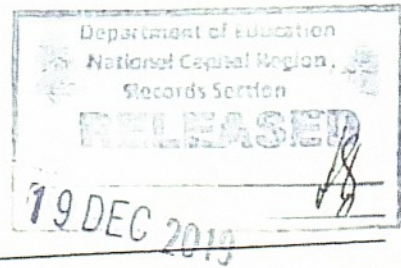
For submission of the said plan and for inquiries, please contact **Mr. Primo N. Quintana III**, Division DRRM Focal Person.

Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**  
Education Program Supervisor  
Officer-in-Charge  
Office of the Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



**MEMORANDUM**

ROP-NCR 907, 2019

TO : Schools Division Superintendents

SCHOOLS DIVISION OFFICE  
 Marikina City  
 RECORDS UNIT

FROM : **MALCOLM S. GARMA**  
 Director IV



SUBJECT : **Conduct of Earthquake Drill, Simulation Exercise and DRRM related Trainings**

DATE : December 16, 2019

1. DepEd-National Capital Region through the Education Support Services Division-DRRM enjoins all the Schools Division Office (SDO) to conduct weekly Earthquake Drills with Simulation Exercise and DRRM related Trainings, every Friday afternoon. Those schools who have two (2) Sessions will conduct morning & afternoon.

2. Moreover, Division DRRM Coordinators are directed to monitor and evaluate the conduct of the activities, **paying particular attention to schools situated along the fault lines, near coastal areas, high incidence of flooding and heavily congested localities**. Monthly monitoring report must be submitted to the Education Support Services Division (ESSD), this region.

3. For further inquiries on implementation concerns, please call **Mr. Perlito G. Manalad**, Project Development Officer-II at telephone no. 8929-4345 loc. 837.

4. Immediate dissemination of this Memorandum is desired.

/essd/lito

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