January 15, 2020

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Secondary School Principals
Officers-In-Charge
Public Schools only

This is in reference to the report needed by the Regional Office re: Enrolment for the Last Three Years and Work Immersion for SY 2018-2019 and 2019-2020.

You are hereby requested to submit these reports, both in hard and soft copy to Ms. Emily G. Santos for consolidation.

Attached are template 1 for enrollment and template 2 for work immersion.

Wide dissemination of this Memorandum is desired.

SHERYLL T. GAYOLA
Education Program Supervisor
Office-In-Charge
Office of the Schools Division Superintendent
|--------|-------|--------|---------------------|---------------------|---------------------|---------------------|

**Principal**

Checked by:

Prepared by:

SHS Coordinator
### REPORT ON WORK IMMERSION

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<th>SCHOOL</th>
<th>TRACK</th>
<th>STRAND</th>
<th>TOTAL NUMBER OF LEARNERS</th>
<th>NAME OF WORK IMMERSION PARTNERS</th>
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Prepared by: ____________________________  Checked by: ____________________________

_________________________  ____________________________
SHS Coordinator  Principal